

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, August 24, 2021 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Jeff Docken, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Miller.
- B. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the agenda as presented.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the minutes from the Rice County Board Meeting on August 10, 2021.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

II. SOCIAL SERVICES: Mark Shaw

- A. **Motion by Galen Malecha, seconded by Steve Underdahl, to adopt Resolution #21-034 Authorizing Acceptance and Execution of Minnesota Housing Finance Agency Family Homeless prevention and Assistance Program.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

III. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Galen Malecha, seconded by Jim Purfeerst, to adopt Resolution # 21-037 reviewing and approving to submit the 2021 Rice County Solid Waste Management Plan to the Commissioner of the Minnesota Pollution Control Agency for the Commissioner's review and approval pursuant to applicable Minnesota statues and rules.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Dave Miller, seconded by Steve Underdahl, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for James Langdon.**
The property is located in Section 5 of Erin Township.
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Jim Purfeerst, seconded by Dave Miller, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for Carver Garden LLC, on behalf of landowner Rita Carver. The properties are located in Sections 28 & 33 of Cannon City Township.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- D. **Motion by Galen Malecha, seconded by Jim Purfeerst, to deny the Conditional Use Permit for MaryTonjum, on behalf of landowner Witte Estate. The property is located in Section 13 of Morristown Township.**
RESULT: Approved, AYES: None, NAYS: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst
- E. **Motion by Galen Malecha, Second by Jim Purfeerst, for a 60 day extension of the adoption of finding of facts for the Conditional Use Permit application for Tonjum (Witte)-Section 13, Morristown Township. Findings will be reviewed and adopted at the next regular board meeting on September 14, 2021.**
Result: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- F. **Motion by Galen Malecha, seconded by Dave Miller, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for John and Sue Ann Sirba. The properties are located in Section 20 & 21 of Webster Township.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- G. **Motion by Galen Malecha, seconded by Steve Underdahl, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Garrett Johnson. The property is located in Section 30 of Walcott Township.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- H. **Motion by Jim Purfeerst, seconded by Dave Miller, to approve the Final Plat with the conditions and findings recommended by the Planning Commission for Robert Olson. The properties are located in Section 15 of Cannon City Township.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- I. **Motion by Jim Purfeerst, seconded by Dave Miller, to approve publishing the Intent to Enact and setting a public hearing for 7:00 pm October 7, 2021 regarding adopting a Zoning Ordinance Text Amendment to create a new Zoning District titled Rural Industrial and to amend Chapter 508, table 508-1 to include uses for the new Rural Industrial Zoning District.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

IV. **PARKS & FACILITIES DEPARTMENT: Matthew Verdick**

- A. **Motion by Dave Miller, seconded by Steve Underdahl, to approve the Rice County Courthouse Chiller Replacement Project Proposal with Daikin in the amount of \$144,983.00.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

V. **HIGHWAY: Dennis Luebke**

- A. **Motion by Dave Miller, seconded by Jim Purfeerst, to award contract # 2177 to Fitzgerald Excavating the lowest responsible bidder, in the amount of \$74,052.00 in regards to CSAH 15 Culvert Replacement.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VI. **PROPERTY TAX & ELECTIONS: Denise Anderson**

- A. **Motion by Steve Underdahl, seconded by Dave Miller, to approve the application for a Temporary On-Sale Liquor License for the Rotary Club of Northfield at Red Barn Farm, 10063 110th Street East, Northfield, MN, 55057 on 9/16/2021.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Dave Miller, seconded by Galen Malecha, to adopt Resolution #21-036, MN Lawful Gambling Application to Conduct Off-Site Gambling by the New Market Elko Webster Lions Club at Webster Park, 4633 40th Street West, Webster, MN, 55088 on 9/10/2021.**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VII. **SHERIFF'S OFFICE: Troy Dunn**

- A. **Motion by Dave Miller, seconded by Jim Purfeerst, to approve the Radiological Emergency Preparedness Grant Agreement; to authorize Jennifer Hauer-Schmitz as the Grantee's Authorized Representative; and to authorize the Board Chairperson's signature on the Grant Contract Agreement (A-REP-2022/23-RICECO-036) (term 07/01/2021-06/30/2023).**
 RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VIII. FINANCE: Paula O'Connell

A. Motion by Dave Miller, seconded by Steve Underdahl, to adopt Resolution 21-035 Reimbursement for Jail/LEC Construction project.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

IX. ADMINISTRATION: Sara Folsted

A. Motion by Galen Malecha, seconded by Dave Miller, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

1. Extra Time/Over Time Report 08-13-2021.
2. Payment of Bills
Bills totaled: \$623,039.62 Claims over \$2000 listed: 180 Degrees, Inc. 2,327.40, Access On Time Companies Inc. 15,807.00, Alternative Resolutions Inc. 31,831.87, CUMMINGS MOBILITY CONVERSIONS & SUPPLY, 2,577.00, Dept. Of Human Services SWIFT 8,293.24, Forensic Nursing Home 2,638.10, Journey of Hope Community Housing LLC 7,920.00, Langerud/Debra 5,792.90, Laura Baker School 2,125.44, Laura Baker Services Assoc. 7,861.60, MSOP-MN SEX OFFENDER PROGRAM 14,010.45, Nexus Gerard Family Healing LLC 30,943.82, Nexus Kindred Family Healing 3,226.75, Northfield Healthy Community Initiative 8,274.61, Village Ranch Inc. 5,704.55, Volunteers Of America 14,725.00ADP Inc. 5,143.93, AmeriCare Mobility Van, Inc. 4,239.70,APG Media of So Minnesota LLC 2,261.30, Arcasearch Corp 10,239.50, Bolton & Menk Inc. 2,076.00, Braden/J Scott 8,987.55, Dept. Of Human Services SWIFT 39,783.16, Dodge Steele CHB 25,284.46, Faribault City 21,157.23, Fillmore Houston CHB 17,550.45, Four Seasons Apartments 2,327.70, Freeborn County Public Health 80,731.53, General Office Products Company 10,780.59, Glenn's Service Inc. 2,620.70, Goodhue County Health & Human Services 25,069.00, Innovative Office Solutions 2,834.42, Irwin Law Office 2,000.00, Korman/Debbie 2,870.00, Le Sueur County Sheriff 3,880.80, Lighthouse Transportation, LLC 2,548.00, Martin/James 4,150.00, Matejcek Implement 8,600.00, Mayo Clinic 2,170.00, Metro Sales Incorporated 5,345.53, Northfield City 2,780.66, Northfield Healthy Community Initiative 9,125.81, Nutrien Ag Solutions 12,145.01, Office of MN IT Services 2,162.44, Parker Kohl Funeral Home & Crematory 3,128.00, Shepherd/Stephen & Roxann H 15,000.00, Steele County Detention Center 5,940.00, Thomson Reuters - West 14,879.55, Waldron Company 4,458.40, Winona County Public Health 17,854.45
3. Personnel Appointments 08-24-2021.
Patricia Palmquist, FT Public Health Nurse, Public Health at \$32.78/hr., eff 8/16/2021.
Melissa Evans, FT Crime Victim Witness Coordinator, Attorney's Office at \$30.71/hr., eff 9/8/2021.
Sharon Kirk-Zeller, FT Administrative Assistant, Facilities at \$25.99/hr., eff 9/13/2021.
Megan Southworth, FT Housing Occupancy Specialist, HRA at \$33.06/hr., eff 8/23/2021.
Kari Svien, FT Elections Specialist, Property Tax & Elections at \$21.40/hr., eff 9/7/2021.
Nicole Wroge, FT Probation Officer, Community Corrections at \$27.91/hr., eff 8/23/2021.

X. HUMAN RESOURCE: Carol Kritzer

A. Motion by Miller, seconded by Underdahl to move into Closed Session for Labor Negotiations Strategy (Pursuant to Minn. Stat. 13D.03)

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

The County Board moved into closed session for labor negotiations strategy pursuant to Minn. Stat. 13D.03 at 9:14 a.m.

B. Closed Session for Labor Negotiations Strategy (Pursuant to Minn. Stat. 13D.03)

RESULT: NO ACTION

C. Motion by Malecha, seconded by Underdahl to move out of Closed Session.

RESULT: Approved, AYES, Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

The County Board moved out of closed session at 10:12 a.m.

XI. ADJOURNMENT

Motion by Galen Malecha, seconded by Dave Miller, to adjourn the meeting.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,
NAYS: None

Approved by the Rice County Board of Commissioners on the 14th day of September, 2021.

RICE COUNTY BOARD OF COMMISSIONERS

Jeff Docken, Chairperson

ATTEST:

Sara Folsted, County Administrator