

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, October 12, 2021 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Jeff Docken, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Miller.
- B. **Motion by Steve Underdahl, seconded by Dave Miller, to approve the Agenda as presented.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the minutes of the regular meeting from September 28, 2021.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

II. SAFETY COMMITTEE: LYNDSY REECE

- A. To celebrate the campaign for Fire Safety Week, we gave the adults a safety quiz and asked the parents to get the children involved. Multiple age groups were given different coloring pages and during the Board meeting the Commissioners chose which ones they thought stood out to them. These were given ribbons and the Commissioners took pictures with each coloring page. All participants received an award and the winners also got little gift bags. Thank you to all that contributed to this wonderful, fun event.

III. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. Rice County Elections Department was picked by the lotto of precincts from across the State to be audited for the election cycle of 2020. We were given 27 pages of items to answer and most of the answers were narratives on how Rice County Elections administers elections.
We have received the audit summary below from OSS.

State of Minnesota

Office of Minnesota Secretary of State

Steve Simon

M.S. 206.895 Post Election Audit

Rice County

Audit conducted April 6, 2021

County staff: Denise Anderson, Jody Wagner

OSS Staff: Julia Laden, Stella Hegg, Bill Ekblad, David Maeda

OSS Audit Summary

The OSS revamped the M.S. 206.895 audit process in 2021 to collect more detailed information from across the state and to make the audit process more interactive with discussions about processes, procedures and materials being used. The process is not to punish counties for mistakes made, but as an opportunity to collect best practices used throughout the state. It is also an opportunity for the OSS to determine what it needs to focus more on for its training and presentations for the 2022 County Auditor Treasurer Conference and how better to communicate elections information to its county, city, township and school district partners. Rice County volunteered to be the first county to participate in this enhanced audit process. And the county set a very high bar for the counties/cities/townships that followed. The county does an outstanding job overall and it is likely some of the county's processes and materials used in 2020 will be shown as examples during the 2022 County Auditor Treasurer Conference. Kudos to county staff for ensuring the 2020 election was administered in a free, fair and secure manner.

IV. COMMUNITY HEALTH BOARD: Deb Purfeerst

- A. **Motion by Galen Malecha, seconded by Dave Miller to move into the Community Health Board Session at 8:50 a.m.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

Motion by Galen Malecha, seconded by Steve Underdahl, to approve an agreement between Rice County Community Health Services and Northfield Healthy Communities Initiative for professional services related to an MDH SHIP (Statewide Health Improvement Partnership) Moving Equity Data to Action Grant for the period of October 2021 through August 2023.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

Motion by Steve Underdahl, seconded by Dave Miller to move out of the Community Health Board Session at 8:52 a.m.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

V. ENVIRONMENTAL SERVICES: Julie Runkel

- A. Motion by Dave Miller, seconded by Jim Purfeerst, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for Ag Partners Coop. The property is located in Section 30 of Warsaw Township.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- B. Motion by Dave Miller, seconded by Jeff Docken, to adopt Resolution #21-044 Adoption of the 2040 Rice County Comprehensive Plan and authorize publication of summary.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VI. HIGHWAY: Dennis Luebke

- A. Motion by Galen Malecha, seconded by Dave Miller, to approve Final Payment to Traffic Marking Services in the amount of \$ 4,136.20 for work completed under Contract No. 21-52.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VII. SHERIFF'S OFFICE: Troy Dunn

- A. Motion by Dave Miller, seconded by Jim Purfeerst, to approve the out of state travel request for two employees to attend the Defensive Tactics Instructor Program in Springfield, MO from November 29 - December 2, 2021.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VIII. ATTORNEY'S OFFICE: John Fossum

- A. Motion by Galen Malecha, seconded by Steve Underdahl, to approve the Contract to Provide Prosecution Services for the City of Lonsdale, for 2022 and 2023.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- B. Motion by Galen Malecha, seconded by Jim Purfeerst, to appoint Anoka County Medical Examiner Dr. A Quinn Strobl as Medical Examiner for Rice County Effective December 1, 2021.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- C. Motion by Dave Miller, seconded by Galen Malecha, to approve a contract with Anoka County to provide Medical Examiner Services.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

IX. PARKS & FACILITIES DEPARTMENT: Matthew Verdick

- A. Motion by Dave Miller, seconded by Jim Purfeerst, to approve the acceptance of the North Block Development Proposal from Wold Architects and Engineers.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

B. Motion by Galen Malecha, seconded by Steve Underdahl, to approve the Rice County Park Plan Contract with HKGi.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

X. ADMINISTRATION: Sara Folsted

A. Motion by Dave Miller, seconded by Jim Purfeerst, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

1. Extra Time/Over Time Report 09-24-2021

2. Payment of Bills

Bills totaled: \$943,549.63 Claims over \$2000 listed: A&H Properties 2,545.00, Access On Time Companies Inc. 7,602.00, Bornstein/Heather or Dan 3,355.50, BROWN COUNTY EVALUATION CENTER 3,180.71, BROWN COUNTY FAMILY SERVICES 3,168.34, Demars/Charlotte Ann 2,149.39, Dimick/Dan 2,677.00, Douville/Olivia 3,206.70, Eldred-Whitehead/Chris or Kerri 2,852.42, Enberg/Troy or Sandy 2,987.70, 2,644.40, Flores/Amber & Camilo 2,115.54, Henning/Felicity or Donald 2,168.10, Horizon Homes Inc. 60,883.88, Johnson/Brad or Kim 4,993.20, Johnson/Scott or Stacy 2,610.60, McCrohan/Carrie 2,187.05, Nexus Mille Lacs Family Healing 2,924.42, Olson/Theresa or Charles 3,097.20, 2,097.03, Simons/Amanda 2,168.10, Turgeon/Becky or Chris 5,125.80, Village Ranch Inc. 2,679.60, Voegel/Renee or Richard 3,430.20, White/Frankie or Bridget 2,155.80, Workforce Development Inc. 26,731.70, Zumbro Valley Health Center 6,381.60 ADP Inc. 8,382.90, Advanced Correctional Healthcare Inc. 9,966.70, Amazon Capital Services Inc. 2,447.15, Archambault Bros Disposal Inc. 2,768.93, Bolton & Menk Inc. 8,384.00, Carr's Tree Service Inc. 10,250.00, Civic Plus 16,380.00, Community Co-Op General Office 26,437.37, Computer Integration Technologies Inc. 41,631.23, CoreLogic 52,155.91, Dept. Of Human Services SWIFT 60,752.12, Dynasty Lawn Service LLC 2,800.00, Emerge Enterprises 4,400.00, Faribault City 53,399.75, Finley/Bryan & Rebecca 18,000.00, H2Over Viewers LLC 8,657.31, Housing Data Systems Inc. 3,469.00, IMA Group Management Co 2,100.00, Innovative Office Solutions 2,499.45, Kielmeyer Construction Company 7,132.09, Lighthouse Transportation, LLC 2,042.30, Lonsdale City 5,562.50, Manawa Llc 3,454.00, Metal Culverts Inc. 15,428.05, Metro Sales Incorporated 11,001.36, Minnesota Dept. Of Transportation 8,517.82, Minnesota State Treasurer 19,809.00, Northfield City 51,087.75, Northland Business Systems Inc. 20,631.00, Office of MN IT Services 2,162.44, Poms Tire Service 16,827.18, Regents Of The U of M 45,357.00, Reister/Randolph J 3,000.00, Rice County Agricultural Society 5,000.00, Rice County Historical Society 9,821.50, Rice County Soil & Water Cons 54,036.25, S&J Investigations 2,218.43, Sanofi Pasteur Inc. 15,291.68, Service Express LLC 12,084.00, State Bank Of Faribault 9,140.51, United States Postal Service 3,000.00, Verizon Wireless 15,050.97, Zep Manufacturing Company 3,227.61

3. Personnel Appointments 10-12-2021.

Nicholas Bongers FT, Engineering Technician, Highway at \$24.50/hr., eff 10/11/2021.

Michael Fangman FT, County Recorder/County Surveyor, Recorder at \$51.51/hr., eff 10/2/2021.

Amanda Fox PT, Public Health Nurse, Community Health at \$31.29/hr., eff 10/11/2021.

Maria Gonzalez FT, Eligibility Worker Reception, Social Services at \$22.89/hr., eff 10/18/2021.

Maggie Hunt PT, Digital Media Specialist, Sheriff's Office at \$22.89/hr., eff 9/28/2021.

Yasser Ibrahim FT, Eligibility Worker Reception, Social Services at \$22.89/hr., eff 10/18/2021.

Stacy Knutson FT, Licensing Specialist, Social Services at \$41.72/hr., eff 10/19/2021.

Lilliana Trinidad-Ramos FT, Interpreter Office Support Specialist, Social Service at \$19.99/hr., eff 10/26/2021.

Julie Valento PT, Office Support Specialist-Human Resources at \$23.54/hr., eff 10/4/2021.

4. Motion by Dave Miller, seconded by Jim Purfeerst, to approve out of state travel for County Administrator Sara Folsted to attend the NPELRA (National Public Employer Labor Relations Association) annual training and conference November 6-10, 2021, in New Orleans, LA.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

B. Motion by Dave Miller, seconded by Galen Malecha, to accept and ratify the 2022, 2023 & 2024 union contract for the MNPEA Deputies; and to authorize the Board Chairperson's signature on

the completed contract.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- C. **Motion by Galen Malecha, seconded by Steve Underdahl, to accept and ratify the 2022, 2023 & 2024 union contract for the I.U.O.E. Local 49; and to authorize the Board of Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- D. **Motion by Steve Underdahl, seconded by Galen Malecha, to approve and adopt Resolution #21-045 Non-union Wages & Benefits for 2022, 2023 & 2024.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- E. **Motion by Galen Malecha, seconded by Dave Miller, to accept and ratify the 2022, 2023 & 2024 union contract for Teamsters Local No. 320 Social Services; and to authorize the Board Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- F. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to accept and ratify the 2022, 2023 & 2024 contract for LELS Local 367 Correctional Officers Union; and to authorize the Board Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

XI.

ADJOURNMENT

Motion by Galen Malecha, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

Approved by the Rice County Board of Commissioners this 26th day of October, 2021.

RICE COUNTY BOARD OF COMMISSIONERS

Jeff Docken, Chairperson

ATTEST:

Sara Folsted, County Administrator