

**OFFICIAL PROCEEDINGS OF THE  
RICE COUNTY BOARD OF COMMISSIONERS  
Commissioner's Room / Government Services Building  
Tuesday, December 14, 2021 at 8:30 AM**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- A. The Meeting was called to order by Commissioner Jeff Docken, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Miller.
- B. **Motion by Dave Miller, seconded by Galen Malecha, to approve the agenda as amended to add Acceptance of Donations letter B under Social Services.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to request the approval of minutes from regular meeting on November 23, 2021.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**II. ENVIRONMENTAL SERVICES: Julie Runkel**

- A. **Motion by Galen Malecha, seconded by Jim Purfeerst, to adopt Resolution #21-050 and Implement the Greater Zumbro Comprehensive Watershed Management Plan.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Jeff Docken, seconded by Dave Miller, to appoint Julia Hogan to the Planning Commission/Board of Adjustment for a 3-year term commencing January 1, 2022 through December 31, 2024.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Jim Purfeerst, NAYS: Galen Malecha
- C. **Motion by Galen Malecha, seconded by Dave Miller, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Mark Pavek. This property is located in Section 3 of Webster Township.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- D. **Motion by Dave Miller, seconded by Steve Underdahl, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Kevin Remund. The property is located in Section 36 of Morristown Township.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- E. **Motion by Jim Purfeerst, seconded by Dave Miller, to approve the Preliminary Plat with the conditions and findings recommended by the Planning Commission for John Jasinski, on behalf of landowners. This property is located in Section 7 of Wells Township.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**III. SOCIAL SERVICES: Mark Shaw**

- A. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve Social Services Department GAT Agreement with Minnesota Department of Public Safety.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Steve Underdahl, seconded by Dave Miller, to approve the acceptance of donations to Social Services for children and families in need.**  
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**IV. INFORMATION TECHNOLOGY: Allan Klug**

- A. **Motion by Dave Miller, seconded by Steve Underdahl, to approve installation of conference room technology in the Veterans Auditorium at the Courthouse as proposed by Tierney Brothers in quote 220207 not to exceed \$38,925.52.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**V. HUMAN RESOURCE: Carol Kritzer**

**A. Motion by Galen Malecha, seconded by Steve Underdahl, to approve the continuation of the Wellness Works Program for 2022 for eligible full-time and part-time employees.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**VI. PROPERTY TAX & ELECTIONS: Denise Anderson**

**A. Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the one day gambling license for Holy Cross Catholic 6100 37th ST W Webster, MN 55088 on March 1st, 2022.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**B. Motion by Dave Miller, seconded by Jeff Docken, to approve Resolution #21-054 for Rice County's Application for Funding from the Voting Equipment Grant.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**VII. HIGHWAY: Dennis Luebbe**

**A. Motion by Jim Purfeerst, seconded by Dave Miller, to approve Final Payment on Contract # 2175, to BCM Construction, in the amount of \$ 148,834.25 for the replacement of old bridge #88059, on 230th Street in Richland Township.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**B. Motion by Steve Underdahl, seconded by Dave Miller, to approve Final Payment for contract # 2171 to Crane Creek Asphalt in the amount of \$ 79,676.97.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**C. Motion by Dave Miller, seconded by Jim Purfeerst, to approve Final Payment of contract # 2173, to McNarmara Contracting Inc., in the amount of \$24,075.10 for the bituminous rehabilitation of County Highway No. 6.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**VIII. PARKS & FACILITIES DEPARTMENT: Matthew Verdick**

**A. Motion by Galen Malecha, seconded by Dave Miller, to approve declaring the Veteran Services 2003 Dodge Caravan Van as county surplus.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**B. Motion by Jim Purfeerst, seconded by Dave Miller, to approve the DNR Chronic Wasting Disease Management Deer Hunt.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**C. Motion by Dave Miller, seconded by Jim Purfeerst, to approve requesting proposals for electrical services for the county.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**D. Motion by Steve Underdahl, seconded by Dave Miller, to approve requesting proposals for design services for the Sheriff's Office Storage Facility.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Jim Purfeerst, NAYS: Galen Malecha

**E. Motion by Dave Miller, seconded by Jeff Docken, to approve declaring parcel 1601350003 as surplus property.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,  
NAYS: None

**F. Motion by Dave Miller, seconded by Steve Underdahl, to approve the Public Safety Center Schematic Design.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Jim Purfeerst, NAYS: Galen Malecha

**IX. ATTORNEY'S OFFICE: John Fossum**

**A. Motion by Dave Miller, seconded by Steve Underdahl, to adopt the updated County Guidelines and Procedure for the Data Practice Act**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**B. Motion by Jim Purfeerst, seconded by Galen Malecha, to approve Resolution #21-055 authorizing the County Attorney to sign the agreement on behalf of Rice County for participation in the Nationwide Opioid Settlement Agreement.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**X. FINANCE: Paula O'Connell**

**A. Motion by Dave Miller, seconded by Jim Purfeerst, to approve the ratification of the Professional Services Agreement between Minnesota Counties Computer Cooperative (MnCCC) and Trimin Systems, Inc. for the period of January 1, 2022 through December 31, 2024.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**B. Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the adoption of Resolution #21-056/Levying Tax on Taxable Property & Adopting 2022 Budget**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**C. Motion by Dave Miller, seconded by Steve Underdahl, to approve the 2022 Fee Schedule.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**XI. ADMINISTRATION: Sara Folsted**

**A. Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the Consent Agenda as presented.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

1. Extra Time/ Over Time Report 12-03-2021.

2. Payment of Bills

**Bills totaled: \$866,499.81 Claims over \$2,000 listed:** Access On Time Companies Inc. 7,763.00, Bilotta/Merric 4,799.45, Blahnik Law Office PLLC 3,542.16, Bornstein/Heather or Dan 3,355.50, Charpentier/Lynn 3,128.96, Demars/Charlotte Ann 2,163.23, Doerr/Jessica or Jacob 2,296.65, Enberg/Troy or Sandy 2,987.70, Flores/Amber & Camilo 2,664.28, Forensic Nursing Home 2,352.00, Henning/Felicity or Donald 2,212.99, Johnson/Scott or Stacy 2,610.60, KCQ INC 17,191.40, McCrohan/Carrie 2,454.13, 2,552.57, MSOP-MN SEX OFFENDER PROGRAM 14,283.00, Nexus Mille Lacs Family Healing 6,550.60, Northfield Healthy Community Initiative 6,440.71, Olson/Theresa or Charles 3,097.20, 2,050.53, 2,637.03, Robinson/Chad & Kim 3,153.30, Simons/Amanda 2,168.10, Thompson/Sheri Lyn 2,125.76, Turgeon/Becky or Chris 5,678.25, Village Ranch Inc. 5,416.50, Voegel/Renee or Richard 3,430.20, White/Frankie or Bridget 2,256.54, Workforce Development Inc. 35,599.65, Zumbro Valley Advanced Correctional Healthcare Inc 8,872.79, Aerus 24,990.00, AIMM LLC 12,667.92, BHE Community Solar LLC 16,935.61, Blahnik Prchal & Stoll 4,500.00, Computer Integration Technologies Inc 17,493.08, Dakota County Financial Services 7,126.50, Dalco 2,193.43, Dept Of Human Services SWIFT 5,694.49, Ecker/Stephen R 2,500.00, GraybaR Electric Co Inc 3,363.34, Grundhoefer & Ludescher 3,550.00, Hoisington Koegler Group, Inc. 7,933.84, IMA Group Management Co, Irwin Law Office 4,150.00, Klein McCarthy Architects 3,250.00, Lewis Brisbois Bisgaard & Smith LLP 2,720.00, Midwest Monitoring & Surveillance 5,307.00, Minnesota Co Computer Coop Mi33 2,294.50, Minnesota Teamsters Union #320 4,371.00, Ratwik Roszak & Maloney Pa 2,006.06, Regents Of The U of M 45,486.00, Summit Food Services LLC 20,716.00, Wold Architects And Engineers Inc 2,818.08, Road And Bridge Fund, Bituminous Materials 42,960.00, Brown/Donald 4,800.00, Community Co-Op General Office 27,318.67, Crystal Valley Cooperative 21,786.28, Midwest Fence & Mfg Co 12,576.00, Minnesota Dept Of Transportation 3,453.46, Rodewald/Donald R 14,900.00, Ronco Engineering Sales 3,311.30, Stepp Manufacturing Co Inc 2,877.98, Social Services Fund AmeriCare Mobility Van, Inc. 2,231.24, Bierman Funeral Home Inc 2,396.0, Dept Of Human

Services SWIFT 52,559.87, Minnesota Teamsters Union #320 7,718.00, Petrick/Terryl 8,060.56, Quadient Finance USA, Capital Projects Fund Klein McCarthy Architects 47,298.75, Ditch Fund, American Excavating Inc 7,450.00, H2Over Viewers LLC 8,657.31, I & S Group Inc 6,562.00, Rice County Soil & Water Cons 2,767.50, Roberds Lake Septic Sewer District, 1,976.27, Waste Management Fund, AVM Construction LLC 3,467.50, Dakota Wood Grinding Inc 16,700.00, Flom Septic & Drain Inc 2,812.50, Liberty Tire Recycling Llc 3,346.32, Lonsdale City 3,568.90, Met-Con Construction Co Inc 5,697.79, River Bend Nature Center 6,046.05, 26 2000 6,239.80, Minnesota State Treasurer 16,615.50, Community Action Center of Northfield 4,711.68, Rice County HRA 5,636.69

**3. Personnel Appointments 12-14-2021**

Aaron Snyder FT, Temporary Investigation Assignment, Sheriff's Office at \$34.27/hr., eff 12/26/2021.  
Paige Schienbein FT, Case Aide-Family & Child, Social Services at \$21.40/hr., eff 12/06/2021.  
Leonela Covarrubias FT, Case Aide-Family & Child, Social Services at \$22.46/hr., eff 12/06/2021.  
Joe Yetzer FT, Chief Deputy, Sheriff's Office at \$56.78/hr., eff 11/22/2021.  
Shirley Lo FT, Eligibility Worker, Social Services at \$22.89/hr., eff 12/13/2021.  
Sharon Burke FT, Social Worker-CAC/CADI/TBI, Social Services at \$41.72/hr., eff 12/15/2021. Suzanne Rook Temporary FT, Temporary Communications Specialist, Administration at \$25.00/hr., eff 12/13/2021.  
Paul LaRoche FT, Administrative Sergeant, Sheriff's Office at \$42.44/hr., eff 12/26/2021. Bailey Neumann FT, Maintenance Worker, Parks & Facilities at \$21.40/hr., eff 12/06/2021.  
Anne Schultz FT, Social Worker-Child Mental Health, Social Services at \$43.89/hr., eff 01/03/2022.

**B. Motion by Jim Purfeerst, seconded by Galen Malecha, to accept and ratify the 2022, 2023 & 2024 contract for MNA (Minnesota Nurses Association) Union; and to authorize the Board Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**C. Motion by Dave Miller, seconded by Steve Underdahl, to adopt and ratify the revision to the Teamsters Local No. 320 Social Services Crisis Line MOU to include the Rice County Social Services Guardians in providing after-hours guardianship coverage, seven-days-a-week, and to pay the subsequent dollar amounts as outlined in the MOU beginning December 12, 2021.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**XII. ADJOURNMENT**

**Motion by Galen Malecha, seconded by Dave Miller, to adjourn the meeting.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

**Approved by the Rice County Board of Commissioners this 28th day of December, 2021.**

**RICE COUNTY BOARD OF COMMISSIONERS**

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Jeff Docken, Chairperson

**ATTEST:**

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Sara Folsted, County Administrator