

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, July 26, 2022 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Jim Purfeerst, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Miller.
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to request approval of the Agenda as presented.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Galen Malecha, seconded by Dave Miller, to approve the minutes from the Regular Board Meeting on July 12, 2022 and Special Board Meeting on July 19, 2022**
RESULT: Approved, AYES: Jim Purfeerst, Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- D. Retirement Presentation for Teres Ennis, Assessor's Office

II. OUTSIDE AGENCY:

- A. Matt Massman, Executive Director, spoke on behalf of what MICA does and the different legislative bills that passed and those that did not. Steve Novak covered the transportation side and Nancy Celesky spoke on behalf of Public Health and Human Services.
- B. **Community & Economic Development Department:**
 - 1. **Motion by Dave Miller, seconded by Galen Malecha, to approve and adopt Resolution 22-052 approving a tax increment financing plan for tax increment financing District No. 17 – Riverchase Apartments in development District No. 1 in the City of Faribault.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
 - 2. **Motion by Steve Underdahl, seconded by Galen Malecha, to approve and adopt Resolution No. 22-053 approving a tax increment financing plan for tax increment financing district No. 18 – Willow Street apartments in expanded development District No. 1 in the City of Faribault.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

III. FINANCE: Paula O'Connell

- A. Doug Host presented in regards to how he handles the Auditing for Rice County. Overall, we are sitting pretty well, and there were only two items that had to be brought forward. As of 2021 nothing is outstanding that needs to be fixed at this time.

IV. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Final Plat with the conditions and findings recommended by the Planning Commission for Craig Clarkson, of ISG Inc on behalf of landowner Dale Petelinsek. The property is located in Section 21 of Forest Township.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

V. SOCIAL SERVICES: Rick Gieseke

- A. **Motion by Dave Miller, seconded by Galen Malecha, Approve the DHS contract to participate in LCTS.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VI. HIGHWAY: Dennis Luebbe

- A. **Motion by Galen Malecha, seconded by Jeff Docken, to approve and adopt Resolution #22-051 Parking Restrictions on CSAH 38 (Cedar Lake Blvd.).**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

B. Motion by Galen Malecha, seconded by Steve Underdahl, to approve Amendment # 2 to MnDOT Agreement 1044855.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

C. Motion by Galen Malecha, seconded by Dave Miller, to approve Amendment # 2 with Stonebrooke Engineering.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

D. Motion by Galen Malecha, seconded by Dave Miller, to approve the Engineering and Construction Cooperative Agreement with the City of Northfield for the proposed improvements to CR 79.

RESULT: Approved, AYES: Jim Purfeerst, Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VII.

ADMINISTRATION: Sara Folsted

A. Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

1. Extra Time/Over Time Report 07-01-2022

2. Payment of Bills

Bills totaled: \$1,466,842.44 Claims over \$2000 listed: Access On Time Companies Inc 11,420.00, CUMMINGS MOBILITY CONVERSIONS & SUPPLY 2,577.00, Dimick/Dan 2,105.95, Forensic Nursing Home 2,352.00, FREEBORN CO DEPT HUMAN SERVICE 2,543.00, KCQ INC 17,826.30, Laura Baker Services Assoc 7,608.00, MSOP-MN SEX OFFENDER PROGRAM 13,289.40, Nexus Gerard Family Healing LLC 33,809.26, Nexus Kindred Family Healing 2,286.27, Nexus Mille Lacs Family Healing 5,474.92, Northfield Community Action Center 16,005.91, NORTHFIELD MONTESSORI 6,328.80, Santillan/Marina 6,198.54, Scott County Treasurer 2,250.00, Sherman/December 3,954.60, ST PETER RTC 2,786.90, Susan Rynda Consulting LLC 2,387.44, Workforce Development Inc 32,820.94, ADP Inc 5,747.24, Anoka County Treasury Office 40,964.50, APG Media of So Minnesota LLC 3,832.79, Blahnik Prchal & Stoll 11,100.00, Engage Print Inc 5,560.00, Faribault Print Shop 2,791.94, Glenn's Service Inc 2,549.05, Guardian Fleet Safety 41,740.83, Healthfinders Collaborative Inc 2,316.08, Hoisington Koegler Group, Inc. 17,505.45, JLT Law & Mediation 2,550.00, Matthew Bender & Co., Inc 2,853.65, Metro Sales Incorporated 16,103.40, Midwest Collision Inc 6,568.18, Minnesota Bureau Criminal Appr 2,525.00, Minnesota Co Computer Coop Mi33 9,055.57, Minnesota Co Intergovernmental Trust 3,072.81, Minnesota Valley Electric Cooperative 2,210.02, Motorola Inc 309,130.50, Neogov 8,596.41, Office of MN IT Services 2,162.44, Paape Companies Inc 3,317.32, Redwood Toxicology Laboratory Inc 3,315.00, SeaChange Print Innovations 16,067.69, SHI International Corp 3,204.06, Thomson Reuters - West 7,115.40, Three Rivers Community Action 325,000.00, Tom's Pro Glass 2,197.24, Xcel Energy 8,205.84 Crystal Valley Cooperative 38,107.74, Erickson Engineering Company 4,506.73, Minnesota Co Intergovernmental Trust 2,558.18, Minnesota Paving & Materials 3,400.34, Quadient Finance USA Inc 2,000.00, Contegritty Group Inc 24,250.00, I & S Group Inc 7,595.00, B&B Pumping & Portables Inc 9,325.00, Community Co-Op General Office 7,795.76, Dick's Sanitation 42,519.09, Fairbanks Scales 2,122.86, I & S Group Inc 57,325.52, Inspectron Inc 15,675.00, Jr's Advanced Recyclers Inc 2,606.50, Liberty Tire Recycling Llc 3,621.98, Rtvision Inc 5,728.86, West Central Sanitation 4,933.22, Ziegler Inc 5,878.00, Rice County Soil & Water Cons 3,585.16, Dept Of Human Services SWIFT 16,799.49, Minnesota Dept of Labor & Industry 4,974.33, Northfield Community Action Center 28,979.18, Northfield Healthy Community Initiative 18,201.35, Northfield Public Schools 14,563.02, Community Action Center of Northfield 4,883.59

3. Personnel Appointments 07-26-2022

Adam Berliner PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff. 7-26-2022.

John Bolster PT, Deputy Director/Emergency Management, Sheriff's Office at \$23.00/hr., eff 7-25-2022.

Christopher Carman FT, Child Support Enforcement Aid, Social Services at \$22.46/hr., eff 8-2-2022.

Jack Knutson FT, Seasonal Worker Parks, Parks & Facilities at \$16.00/hr., eff 7-20-2022.

Michael Malecha PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff 7-13-2022.
Holly Moullin PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff 7-13-2022.
Amanda Novotny FT, Financial Eligibility Worker, Social Services at \$24.04/hr., eff 7-25-2022.
Jenna Dahl FT, Chief Deputy Recorder, Records Office at \$41.12/hr., eff 7-26-2022.
Halima Dakane Housing Assistant, HRA at \$28.62/hr., eff 7-26-2022.
Doreen Lietzau FT, Records Services Specialist, Records Office at \$31.51/hr., eff 7-26-2022.
Kristina Knapp FT, Records Services Specialist, Records Office at \$23.54/hr., eff 7-26-2022.
Rhonda Prechel FT, Records Services Specialist, Records Office at \$31.51/hr., eff 7-26-2022.
John Rowan PT, On-Call Worker, Sheriff's Office at \$20.00/hr., eff 7-25-2022.

VIII. PARKS & FACILITIES DEPARTMENT: Matthew Verdick

A. Motion by Dave Miller, seconded by Steve Underdahl to move into Closed Session.

Closed Session Pursuant to Minn. Stat. 13D.05 Subd.3 (c)(d) Property Parcels Include: 18.19.1.50.001, 18.19.1.25.001, 11.19.1.25.004, and 18.19.1.00.002.

At this time, there has been no action on the item listed above.

Motion by Galen Malecha, and seconded by Dave Miller to move out of Closed Session.

IX. ADJOURNMENT

Motion by Dave Miller, seconded by Galen Malecha, to adjourn the meeting.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,
NAYS: None

Approved by the Rice County Board of Commissioners this 9th day of August, 2022.

RICE COUNTY BOARD OF COMMISSIONERS

Jim Purfeerst, Chairperson

ATTEST:

Sara Folsted, County Administrator