

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, December 13, 2022 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Jim Purfeerst, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Miller.
- B. **Motion by Jeff Docken, seconded by Dave Miller, to approve the Agenda as presented.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Galen Malecha, seconded by Steve Underdahl, to approve the minutes of the Regular Board Meeting on November 22, 2022.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

II. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Dave Miller, seconded by Steve Underdahl, to approve the Preliminary Development Plan with conditions as recommended by the Planning Commission for Krystle Bloch, on behalf of landowners Roy and Myrna Winjum. The property is located in Section 21 of Wells Township.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Galen Malecha, seconded by Jeff Docken, to approve the Waiver of Plat as recommended by the Planning Commission for Mark Schmidt. The property is located in Section 30 of Northfield Township.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Galen Malecha, to appoint Garrett Johnson to the Planning Commission/Board of Adjustment for a 3-year term commencing January 1, 2023 through December 31, 2025.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- D. **Motion by Dave Miller, seconded by Jeff Docken, to approve the Single-Sort Recycling Services Contract with Dem-Con for the transport and recycling of Rice County single-sort recycling materials, for a five-year period commencing January 1, 2023.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Jim Purfeerst, NAYS: Galen Malecha

III. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Jeff Docken, seconded by Dave Miller, to reappoint Rice County Extension Member Clarice DeGrood for a 3-year term from January 1st, 2023 to December 31st, 2025.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to reappoint Rice County Extension Member Sandi Fuchs for a 3-year term from January 1st, 2023 to December 31st, 2025.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Dave Miller, seconded by Galen Malecha, to adopt Resolution #22-074/Resolution Establishing Absentee Ballot Board and UOCAVA Ballot Board for the Township Election on March 14, 2023.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

IV. COMMUNITY HEALTH BOARD: Deb Purfeerst

- A. **Motion by Galen Malecha, seconded by Dave Miller to move into the Community Health Board at 8:43 a.m.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, and Galen Malecha. Obstained: Jim Purfeerst, NAYS: None

Motion by Galen Malecha, seconded by Dave Miller, Adoption of Resolution # 22-075. Acceptance of MDH Family Planning Special Project Grant Funding 2023-2027 in the amount of \$792,732.50.
Result: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, and Galen Malecha. Obstained: Jim Purfeerst, NAYS: None

- B. **Motion by Jeff Docken, seconded by Galen Malecha, Adoption of Resolution #22-076. Acceptance of the Minnesota Department of Health (MDH) Family Home Visiting Strong Foundations grant funding to support evidence-based family home visiting services for the five-year period of 2023-2027.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, NAYS: None

Motion by Dave Miller, seconded by Steve Underdahl to move out of the Community Health Board at 8:48 a.m.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, and Galen Malecha.
Obstained: Jim Purfeerst, NAYS: None

V. **PUBLIC HEALTH/NURSING: Deb Purfeerst**

- A. **Motion by Dave Miller, seconded by Galen Malecha, to approve an agreement with Teya Dahle for professional services - reflective practice supervision/consultation for evidence-based family home visiting services, for the period January 1 2023 - December 31 2023.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

- B. **Motion by Steve Underdahl, seconded by Jeff Docken, to approve renewal agreement with Kristin Cook, RPT for home-based physical therapy services.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VI. **ECONOMIC DEVELOPMENT: Kathy Feldbrugge**

- A. **Motion by Jeff Docken, seconded by Dave Miller to move into the Public Hearing on the Tax Abatement at 9:00 a.m.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, and Jim Purfeerst, NAYS: None

Nobody from the public came forward.

Motion by Galen Malecha, seconded by Steve Underdahl to move out of the Public Hearing on the Tax Abatement at 9:03 a.m.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, and Jim Purfeerst, NAYS: None

- B. **Motion by Dave Miller, seconded by Jeff Docken, Requesting approval for Resolution No. 22-078 approving Property Tax Abatement for certain property in the City of Lonsdale.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VII. **PARKS & FACILITIES DEPARTMENT: Matthew Verdick**

- A. **Motion by Steve Underdahl, seconded by Dave Miller, be it resolved that the Rice County Board of Commissioners approve Change Order No. 1 (proposal requests 1-14) for the Public Safety Center in the amount of \$372,902.00.**

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

VIII. **SHERIFF'S OFFICE: Jesse Thomas**

- A. **Motion by Galen Malecha, seconded by Steve Underdahl, to approve the 2021 Emergency Management Performance Grant; to authorize Jennifer Hauer-Schmitz as the Grantee's Authorize Representative; and to authorize the Board Chairperson's signature on the Grant Contract Agreement (A-EMPG-2021-RICECO-068) (term 01/01/2021-12/31/2022).**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Dave Miller, seconded by Jeff Docken, to adopt resolution #22-080 Authorizing Participation in the Hazard Mitigation Planning Process and approve and sign the Letter of Commitment of Funds.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

IX. **HUMAN RESOURCE: Carol Kritzer**

- A. **Motion by Galen Malecha, seconded by Steve Underdahl, to approve the continuation of the Wellness Works Program for 2023 for all benefit eligible full-time and part-time employees.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

X. **HIGHWAY: Dennis Luebbe**

- A. **Motion by Steve Underdahl, seconded by Galen Malecha, to approve the final payment to Sir Lines-A-Lot, LLC in the amount of \$3,340.66 for work completed under contract # 22-52.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- B. **Motion by Dave Miller, seconded by Steve Underdahl, to approve the Road Maintenance Services Agreement with Warsaw Township.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- C. **Motion by Jeff Docken, seconded by Dave Miller, to approve the Agreement for Snow Removal Services with the City of Lonsdale.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- D. **Motion by Steve Underdahl, seconded by Dave Miller, to approve the County Highway Maintenance Agreement with the City of Faribault.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- E. Presentation of Title VI, Non-Discrimination Plan, Subrecipient Rice County Highway Plan
- F. **Motion by Galen Malecha, seconded by Dave Miller, to adopt Resolution #22-077, Title VI Non-Discrimination Plan.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- G. **Motion by Dave Miller, seconded by Steve Underdahl, to approve final payment to Heselton Construction in the amount of \$ 3,413.35 for work completed under contract # 2274.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- H. Presentation of draft 10-year Construction Plan
- I. **Motion by Galen Malecha, seconded by Steve Underdahl, to set a date and time for a Public Hearing on the proposed 2023-2032 Transportation Improvement Plan. A public hearing will be held on January 24th, 2023 at 9:00 a.m.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None
- J. **Motion by Jeff Docken, seconded by Dave Miller, to approve and adopt Resolution #22-081 and MnDOT Agreement No. 1052092.**
RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

XI. FINANCE: Paula O'Connell

A. Motion by Dave Miller, seconded by Jeff Docken, Adoption of Resolution #22-079 Levying Tax on Taxable Property & Adopting 2023 Budget.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

B. Motion by Steve Underdahl, seconded by Galen Malecha, to approve the 2023 Fee Schedule as presented.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

XII. ADMINISTRATION: Sara Folsted

A. Motion by Jeff Docken, seconded by Galen Malecha, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst, NAYS: None

1. Extra Time/Over Time Report 11-18-2022

2. Payment of Bills

Bills Totaled: \$1,529,791.91 Claims over \$2000 listed: 180 Degrees, Inc 5,120.28, Access On Time Companies Inc 28,115.00, Alternative Resolutions Inc 34,803.29, 2,667.53, Bilotta/Merric 5,537.48, Bornstein/Heather or Dan 3,504.30, CUMMINGS MOBILITY CONVERSIONS & SUPPLY 2,577.00, Demars/Charlotte Ann 2,100.90, Dept Of Human Services SWIFT 5,162.03, Dimick/Dan 2,931.13, Douville/Corey & Jenny 3,537.00, Family Alternatives 6,086.10, Greater Minnesota Family Services 3,690.00, Hahn Douville/Olivia or Samantha 10,683.30, Heartland Girls Ranch 18,566.40, Henning/Felicity or Donald 2,321.70, Horizon Homes Inc 110,202.98, Johnson/Brad or Kim 3,334.50, Johnson/Scott or Stacy 2,821.05, Junk Truck MN 5,593.44, KCQ INC 17,826.24, Koger/Carol L 2,359.20, Mccrossan Boys Ranch Inc 3,850.50, Nexus Gerard Family Healing LLC 35,811.20, Nexus Kindred Family Healing 3,670.26, Northfield Community Action Center 24,349.12, Olson/Theresa or Charles 3,393.60, Peterfeso/Charlie & Jenna 2,301.60, Ponce/ Seth & Haley 3,172.50, Roepke/Katie & Jake 4,089.00, Schroeder/Robecca A 2,284.20, Simons/Amanda 2,303.10, Susan Rynda Consulting LLC 2,150.00, Turgeon/Becky or Chris 5,331.00, Welch/Jennifer or Mark 2,616.60, Workforce Development Inc 21,171.18, General Revenue Fund: Advanced Correctional Healthcare Inc 9,402.28, Anoka County Corrections 8,340.66, Anoka County Treasury Office 40,964.50, APG Media of So Minnesota LLC 4,432.51, Applied Concepts Inc 12,002.50, Boldt Funeral Home 3,160.00, Braden P.A./J Scott 6,380.50, Community Action Center of Northfield 158,719.74, Computer Integration Technologies Inc 18,942.44, Dynamic Electric LLC 4,198.00, Election Systems & Software Inc 4,971.60, Geiger 2,181.33, Healthfinders Collaborative Inc 9,298.10, Hiller's Commercial Floors 8,916.88, Information Systems Corp 19,812.00, Institute for Environmental Assessment 15,831.51, Korman/Debbie 4,210.00, Leads Online 2,345.00, Malecha's Auto Body LLC 9,037.21, Minnesota Dept of Health 4,304.00, Nerstrand City 16,927.20, Nexus - Mille Lacs Academy 7,714.66, Office of MN IT Services 2,162.44, Ratwik Roszak & Maloney Pa 8,947.36, Safe Restraints Inc 2,473.12, SHI International Corp 3,300.00, Streichers 5,512.02, Summit Food Services LLC 11,791.46, Tim Woessner 2,550.00, Vertex Unmanned Solutions 9,112.00, Road And Bridge Fund-Auto Value Faribault 2,753.57, Bolton & Menk Inc 28,729.50, Central Pension Fund 2,720.00, Community Co-Op General Office 53,563.22, Heselton Construction Llc 3,413.35, Lindstrom/Kelly 6,300.00, Little Falls Machine Inc 7,671.16, Matejcek Implement 8,078.63, Minnesota Dept Of Transportation 3,485.49, Nuss Truck Group Inc 154,278.09, Rochester Sand & Gravel 5,194.50, Sir Lines-A-Lot 3,340.66, Stonebrooke Engineering Inc 20,795.29, Waterford Oil Co Inc 6,512.27, Wheat Trail Fence 3,355.50, Wsb & Associates Inc 11,854.70, Social Services Fund AmeriCare Mobility Van, Inc. 2,415.24, Boldt Funeral Home 2,112.06, Minnesota Teamsters Union #320 8,375.00, Parker Kohl Funeral Home & Crematory 2,055.06, Waste Management Fund-Dick's Sanitation 20,369.25, Faribault City 21,268.33, Healy Construction Company 152,248.00, Medford Sand & Gravel LLC 6,739.13, Rice Lake Fab Inc 2,120.80, River Bend Nature Center 7,674.81, West Central Sanitation 4,864.98, Ziegler Inc 4,270.26, Tax Collection Agency Fund-Skiba/Jeffrey 2,748.00, Due To Others Fund-Dept Of Human Services SWIFT 9,077.45, Minnesota State Treasurer 13,767.00

3. Personnel Appointments 12-13-2022.

Macy Anderson FT, Supervisor Guardianship Services, Social Services at \$37.90/hr., eff 01/03/2023
Autumn Lauer FT, Engineer Technician, Highway at \$26.11/hr., eff 01/09/2023
Courtnee Bauer FT, Correctional Officer, Jail at \$25.72/hr., eff 12/12/2022
Debra Erickson PT, WIC Professional, Public Health at \$32.10/hr., eff 12/12/2022
Jonathan King PT, Temp Correctional Officer, Sheriff's Office at \$26.95/hr., eff 12/01/2022
Denise Mesta FT, Public Health Office Specialist, Public Health at \$22.33/hr., eff 01/03/2023
Samuel Nelson PT, Intern-Highway, Highway Department at \$16.00/hr., eff 01/09/2023
Taylor Piotter FT, Environmental Specialist, Environmental Services at \$27.52/hr., eff 12/12/2022

XIII. ADJOURNMENT

Motion by Galen Malecha, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Jeff Docken, Dave Miller, Steve Underdahl, Galen Malecha, Jim Purfeerst,
NAYS: None

Approved by the Rice County Board of Commissioners this 27th day of December, 2022.

RICE COUNTY BOARD OF COMMISSIONERS

Jim Purfeerst, Chairperson

ATTEST:

Sara Folsted, County Administrator