

**OFFICIAL PROCEEDINGS OF THE
RICE & STEELE 911 CENTER JOINT POWERS BOARD
Commissioners Room/Rice County Government Service Building
Wednesday, May 3, 2023 at 4:00 PM**

I. Call to Order

- A. The meeting was called to order by Commissioner Jim Purfeerst
- B. Approval of Agenda
Motion by Brad Ness, seconded by James Brady, to approve Agenda.
RESULT: Approved, AYES: Dave Burbank, Brad Ness, Galen Malecha, Jim Purfeerst, Peter van Sluis, James Brady, Jim Abbe, NAYS: None
- C. Approval of Minutes – Regular Meeting – April 5, 2023
Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the Minutes as presented.
RESULT: Approved, AYES: Dave Burbank, Brad Ness, Jim Purfeerst, Galen Malecha, Brad Ness, James Brady, Jim Abbe, NAYS: None

II. Finance – Brian Becker

- A. Becker presented the Financial Statement through March 31, 2023, to the Board.
Motion by Galen Malecha, seconded by Brad Ness, to approve the Financial Report dated March 31, 2023, as presented.
RESULT: Approved, AYES: Dave Burbank, Brad Ness, Jim Purfeerst, Galen Malecha, Brad Ness, James Brady, Jim Abbe, NAYS: None

III. Operations Committee – Jesse Thomas

- A. Thomas went over topics discussed at the April 19, 2023 Operations Meeting with the Board.

IV. Administration – Brian Becker

- A. Becker provided a staffing update to the Board.
- B. Becker said floor replacement project is complete and we are back operating out of the Owatonna office again.
- C. Becker gave Board update on the Faribault EOC and how it functioned as the back-up site for operations for the last three weeks.
- D. 911 Expansion Update.
Becker said we have a meeting scheduled in two weeks with the City of Owatonna to discuss plans for the current building.
- E. Becker informed the Board that there will be a Statewide ARMER System upgrade happening late summer for Rice and Steele Counties and he is currently working on getting quotes and exact prices for that upgrade.

- F. Becker discussed with the Board Stipend pay for Office Manager Hable for dates October 31st through February 3rd. Becker recommended a Stipend in the amount of \$2,409, which would be for 20 hours a week for the time period she helped the Center in the absence of the Administrator and Manager positions.

Motion by Galen Malecha, seconded by Peter van Sluis, to approve Stipend pay of \$2,409.00 for Office Manager Hable.

RESULT: Approved, AYES: Dave Burbank, Brad Ness, Jim Purfeers, Galen Malecha, Brad Ness, James Brady, Jim Abbe, NAYS: None

- G. It was discussed between the JPB members that the July 5, 2023 Board Meeting would still be held on that date and if a member was unable to attend, a back-up would fill in for them.

IV. Board Member Updates

- A. No updates

V. Adjournment

Motion by Brad Ness, seconded by Dave Burbank to adjourn the meeting.

RESULT: Approved, AYES: Dave Burbank, Brad Ness, Jim Purfeerst, Galen Malecha, Brad Ness, James Brady, Jim Abbe. NAYS: None