

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, June 27, 2023 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Steve Underdahl, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Galen Malecha, seconded by Jim Purfeerst, requesting approval of the Agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Galen Malecha, seconded by Jeff Docken, requesting approval of the minutes from the Regular Board Meeting on June 13, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

II. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the application for On-Sale Wine license for Webster Sports & Recreation Association, 4633 40th Street West, Webster, MN, 55088 for the licensing period of July 1, 2023 through June 30, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Galen Malecha, to approve Exempt Gambling License for Most Holy Trinity Church, 4939 N Washington, Veseli, MN on August 20, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve Exempt Gambling permit for Ducks Unlimited Northfield Chapter #113, 6797 Canby Trail, Northfield MN 55057 on July 27, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the Application and Permit for a 1 Day Temporary On-Sale Liquor License for the Rotary Club of Northfield at Red Barn Farm of Northfield, 10063 Street East, Northfield, MN, 55057 on July 20, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- E. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve a tobacco license application for Lake Country Convenience & Bait, 15090 Shieldsville Blvd, Faribault, MN 55021; July 1, 2023 - June 30, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- F. **Motion by Jeff Docken, seconded by Galen Malecha, to adopt Resolution #23-023, Resolution Establishing UOCAVA Ballot Board for Special Election on November 7, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- G. **Motion by Jeff Docken, seconded by Galen Malecha, to approve the Renewal of On-Sale 3.2% Malt Liquor license for Webster Sports & Rec Association, 4633 40th Street West, Webster, MN, 55088 for the licensing period of July 1, 2023 through June 30, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- H. **Motion by Jeff Docken, seconded by Galen Malecha, to approve the Renewal of On-Sale, Off-Sale & Sunday liquor license for The Lodge on Lake Mazaska, 7710 153rd Street West, Faribault, MN, 55021 for the licensing period of July 1, 2023 through June 30, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- I. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the Application for Wine license for Winjum, Inc., 17759 177th Street West, Faribault, MN, 55021 for the licensing period of July 1, 2023 through June 30, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- J. **Motion by Jim Purfeerst, seconded by Galen Malecha, to approve the Application for On-Sale 3.2 Malt liquor license for Winjum, Inc., 17759 177th Street West, Faribault, MN, 55021 for the licensing period of July 1, 2023 through June 30, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- K. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the Application for Consumption & Display Permit (Set Up) for Winjum, Inc., 17759 177th Street West, Faribault, MN, 55021 for the licensing period of June 27, 2023 through March 31, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- L. **Motion by Jim Purfeerst, seconded by Jeff Docken, to approve the renewal application for an On-Sale, Off-Sale & Sunday liquor license for Boonies Bar & Grill, 3301 Millersburg Boulevard, Faribault, MN, 55021 for the licensing period of July 1, 2023 through June 30, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

III. **PUBLIC HEALTH/NURSING: Deb Purfeerst**

- A. **Motion by Galen Malecha, seconded by Gerry Hoisington, to approve renewal of an agreement between Rice County Public Health and HealthFinders Collaborative for onsite dental hygiene services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. **ATTORNEY'S OFFICE: Brian Mortenson**

- A. **Motion by Galen Malecha, seconded by Jim Purfeerst, to approve Contract for Court Appointed Counsel for Colin Colby- Colby Law Office.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. **PARKS & FACILITIES DEPARTMENT: Matthew Verdick**

- A. **Motion by Jeff Docken, seconded by Gerry Hoisington, requesting approval of the award bid for the A/V Technology for the Public Safety Center to Bluum of Minnesota, LLC in the amount of \$446,150.00.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. **HIGHWAY: Dennis Luebbe**

- A. Dennis Luebbe gave an overview of updates taking place in the Highway Department. Lonsdale Project is moving along; Baseline Road Project in Northfield is coming to completion. More culvert repairs and replacements are taking place. Maintenance is continuing to work on 74 miles of gravel roads. The administration is working on the budget items. It was brought to the Commissioners' attention that the fueling system is going to need to be replaced at some point. The tanks are 30 years old. Parts are extremely hard to find. More information on this item at a later date. DOT crossover work is to begin July 10th with bridgework and resurfacing. The Public Safety Center is still being worked on. The roadway from Northfield -Faribault will close after the 4th through October. The detour will re-route to county road 9. The Lonsdale roundabout project is in the formally prepared document stage and should hopefully be going for bid mid-September.

- B. Dennis Luebbe discussed the plan going forward with County Road 79- (Wall Street Road) Northfield. A Feasibility Report was done and presented to the Commissioners. Some of the topics of discussion brought forth the possibility of a mini roundabout or 4-way stop at the major intersection within the project. This may also bring a possible thought of purchasing a right-of-way to increase the intersection within the future. It was stated that a culvert needs to be lengthened and the possibility of bridges could be built for both traffic as well as the public for crossing. This is a project that will be further introduced next year.

A. Motion by Galen Malecha, seconded by Jim Purfeerst, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/Over Time Report 06-02-2023**2. Payment of Bills**

Bills Totaled: \$2,027,843.22 Claims over \$2000 listed: ADP Inc 5,850.39, Allina Health 2,081.44, Altman/Robert 3,185.37, Archambault Bros Disposal Inc 2,203.84, ArchiveSocial 4,188.00, Arnquist Carpet Plus Color Tile 2,375.00, Braun Intertec Corp 11,694.25, Cdw Government Inc 7,826.00, Chappell Central Inc 74,963.36, Community Action Center of Northfield 2,921.30, Computer Integration Technologies Inc 16,536.00, Construction Systems Inc 15,533.79, Contegritty Group Inc 57,765.15, Davis Mechanical Systems Inc 3,410.00, Davis Mechanical Systems Inc 190,642.32, Deming Construction Inc 142,860.91, Dept Of Human Services SWIFT 45,463.87, Dodge of Burnsville Inc 38,617.00, Dynamic Electric LLC 4,543.50, Ecker/Stephen R 3,850.00, Election Systems & Software Inc 4,398.98, Faribault City 2,658.27, Faribault Public Schools ISD 656 2,373.00, Fobbe Contracting Inc 3,900.00, Foth Infrastructure & Environment LLC 11,003.90, Fransen Decorating Inc 2,128.95, Friendship House 2,497.00, Heartland Glass Co Inc 16,591.75, Irwin Law Office 3,300.00, Kielmeyer Construction Company 4,580.40, Klein Mccarthy Architects 29,861.99, Laketown Electric Corp 41,800.00, Landwehr Construction 9,595.95, Lighthouse Transportation, LLC 3,273.40, Lincoln Financial Group 6,784.13, Lonsdale City 3,297.42, Mankato City 22,058.01, Martin/James 6,850.00, Masters Plumbing Heating & Cooling LLC 146,364.43, Matthew Bender & Co., Inc 2,653.83, Merit Contracting Inc 59,389.25, Met-Con Construction Co Inc 285,652.05, Minnesota Correctional Facility 8,060.00, Minnesota Counties Computer Coop 12,400.00, Minnesota Monitoring Inc 4,650.50, Minnesota Teamsters Union #320 10,028.00, MN Public Employees Assoc 3,696.00, Northfield Healthy Community Initiative 20,898.02, Northland Concrete & Masonry Co 42,151.50, Office of MN IT Services 2,162.44, Paape Companies Inc 62,529.00, Parker Kohl Funeral Home & Crematory 2,978.00, Pauly Jail Building Co Inc 163,450.30, Pietsch Construction 44,650.00, Quadient Finance USA Inc 5,900.00, Quality Power Solutions 3,233.32, Ratwik Roszak & Maloney Pa 6,873.50, Ruffridge Johnson Equip Co Inc 4,500.00, Schmidt Goodman Office Products Inc 6,848.36, Spartan Steel Erectors Inc 9,457.25, St Vincent DePaul Divine Mercy Conferenc 9,024.08, Steele County Detention Center 4,785.00, Steele Waseca Electric Co 3,489.21, Stonebrooke Engineering Inc 18,916.65, Summit Food Services LLC 26,196.29, Thomson Reuters - West 2,077.72, Washington County Attorney's Office 3,400.00, West Central Sanitation 5,326.03, Xcel Energy 2,201.87, Access On Time Companies Inc 10,105.00, Alternative Resolutions Inc 32,614.10, Capstick Companies LLC 9,217.00, Dept Of Human Services SWIFT 5,413.59, Forensic Nursing Home 2,718.70, Moose Lake RTC 8,321.33, MSOP-MN SEX OFFENDER PROGRAM 23,273.25, Northwoods Children Center 11,971.27, Prairie Lakes Youth Programs 10,900.00, Redwood Toxicology Laboratory Inc 6,841.00, Rice County Facilities 4,200.00, Roepke/Katie & Jake 2,702.58, St Peter Rtc 3,075.20, Volunteers Of America 14,880.00, White/Frankie or Bridget 4,052.70

3. Personnel Appointments 06-27-2023

Amber Starkson FT, Coordinator Rice County Treatment Court & Community & Justice Council, Social Services at \$35.31/hr., eff 7/10/2023

Cody Flowers FT, Probation Officer, Community Corrections at \$32.24/hr., eff 7/31/2023

Jennifer Drake FT, Eligibility Worker, Social Services at \$24.77/hr., eff 7/17/2023

Joshua Bluhm FT, Seasonal Worker, Highway Department at \$16.00/hr., eff 6/13/2023

Jack Meyer FT, Seasonal Worker, Highway Department at \$16.00/hr., eff 6/20/2023

B. Motion by Jeff Docken, seconded by Galen Malecha, to approve ratification of the Juneteenth Holiday MOAs for the Collective Bargaining Agreements.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

C. Motion by Galen Malecha, seconded by Jim Purfeerst, to approve and adopt the Juneteenth Holiday for non-union employees as of June 19, 2023. To the extent that prior approval of a floating holiday was adopted for non-union employees in lieu of Juneteenth, for 2023 only, employees will be granted both the floating holiday and a paid holiday for Juneteenth. Effective 2024, the adoption of the Juneteenth holiday will eliminate the corresponding floating holiday.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry

Hoisington, NAYS: None

- D. Motion by Galen Malecha, seconded by Jeff Docken, to approve the out-of-state travel request for County Administrator Sara Folsted to attend the National Association of Counties Annual Conference hosted by Travis County, Texas, July 21-24, 2023.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- E. Motion by Jim Purfeerst, seconded by Galen Malecha, to set public open forum dates and times for the remainder of 2023 as the second Tuesday of each month at 8:00 a.m. in the County Board Room.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VIII. ADJOURNMENT

- Motion by Galen Malecha, seconded by Jeff Docken, to adjourn the meeting.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners on this 11th day of July, 2023.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Underdahl, Chairperson

ATTEST:

Sara Folsted, County Administrator