

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY RICE & STEELE 911 CENTER JOINT POWERS BOARD
Commissioner's Room / Government Services Building
Wednesday, August 2, 2023 at 4:00 PM**

I. Call to Order

- A. The meeting was called to order by Commissioner Jim Abbe at 4:00 p.m.
- B. **Motion by Jim Purfeerst, seconded by Peter van Sluis, to approve the agenda as presented.**
RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None
- C. **Motion by Galen Malecha, seconded by James Brady, to approve Minutes from the Regular Meeting July 5, 2023.**
RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None

II. Finance-Brian Becker

- A. **Motion by Galen Malecha, seconded by Dave Burbank, to Approve the Financial Report.**
RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None

III. Operations Committee-Jesse Thomas

- A. Becker went over topics discussed at Operations Committee from July 19, 2023 meeting.

IV. Administration (Old Business) -Brian Becker

- A. Becker provided a staffing update to the Board. There are currently three staff members in different phases of their training. We have two new employees starting in September.
- B. Becker gave report to the Board on CAD and Phone Call totals from the month of June. Summer months are normal for higher call volumes. We were at 98% with answering our 911 calls within 10 seconds or less for the month of June.
- C. Becker said all the equipment for the 911 Center, Steele County and Rice County has been ordered for the Statewide ARMER System Upgrade that will happen in the 4th quarter.
- D. Becker said they had a meeting last week with the 911 Committee. There are some decisions that need to be made to move forward with the next expansion by October to receive funding through the State Grant that Rice County has applied for.

V. Administration (New Business) -Brian Becker

- A. **Motion by Galen Malecha, seconded by Peter van Sluis, to approve Supervisor Training.**
RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None
- B. Becker said the 911 Center would be receiving a one-time payment from the State of MN for the Next Generation 911 transition in the amount of \$130,000.00-\$140,000.00. We should be receiving this later this month or September and we need to spend those funds by the end of June 2025. There are limited areas that we are allowed to use those funds for and they will be separate from the other funding that we already receive from the Next Generation 911.
- C. **Motion by Jim Purfeerst, seconded by James Brady, to approve EOC Voice Products 2024 Maintenance Contract for \$6,717.90.**
RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None

Motion by Galen Malecha, seconded by Peter Van Sluis, to approve Owatonna Voice Products 2024 Maintenance Contract for \$11,453.40.

RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None

- D. Becker presented the 2024 Preliminary Budget for the 911 Center to the Board, with a County contribution increase of 7.1% from last year. The Board asked if Becker could bring back two Budget proposals to the next meeting with a 3.3% and 2.3% increase to total expenditures for 2024. The 2024 Preliminary Budget had a 4.3% increase in total expenditures.

VI. Adjournment

Malecha asked the Board to change next month's Joint Powers Board Meeting to later in the month so it does not coincide with Northfield's Jesse James Days. It was decided between board members to have the next Joint Powers Board Meeting on Friday September 15th at 2:00 p.m.

Motion by Galen Malecha, seconded by Peter van Sluis, to adjourn the meeting.

RESULT: Approved, AYES: Jim Purfeerst, Galen Malecha, Peter van Sluis, James Brady, Jim Abbe, Dave Burbank, NAYS: None