

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, November 28, 2023 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Steve Underdahl, Chairperson. Members present were: Malecha, Underdahl, Docken and Hoisington. Purfeerst was absent.
- B. **Motion by Galen Malecha, seconded by Gerry Hoisington, to approve the Agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington NAYS: None
- C. **Motion by Galen Malecha, seconded by Jeff Docken, to approve the minutes from the Regular Board Meeting November 14, 2023.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

II. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Jeff Docken, seconded by Galen Malecha, to reappoint Rice County Extension Member Grace Martin for a 3-year term from January 1st, 2024 to December 31st, 2026.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Galen Malecha, to reappoint Rice County Extension Member Art Madsen for a 3-year term from January 1st, 2024 to December 31st, 2026.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None
- C. **Motion by Galen Malecha, seconded by Gerry Hoisington, to adopt Resolution # 23-045 to set the auction date, basic sale price and terms for a tax forfeited auction.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

III. INFORMATION TECHNOLOGY: Allan Klug

- A. **Motion by Galen Malecha, seconded by Jeff Docken, that the board approve renewal of the Darktrace license and related support and monitoring as quoted by CIT for \$77,240/yr.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, NAYS: Gerry Hoisington

(Public Comment: Kathleen Hagen, Rice County Resident spoke on behalf of Darktrace as a concerned citizen)

IV. HIGHWAY: Dennis Luebke

- A. **Motion by Galen Malecha, seconded by Jeff Docken, to approve and adopt Resolution #23-044 Supporting Wheatland Township application for Local Road Improvement Program (LRIP) Funds.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

V. PARKS & FACILITIES DEPARTMENT: Matthew Verdick

- A. **Motion by Galen Malecha, seconded by Jeff Docken, to retract awarding the bid for the Fairgrounds Conservation Building roof project to Jacob Schultz Construction LLC, in the amount of \$18,450.00, which was approved at the October 10, 2023, Board Meeting.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

(Public Comment: Lorre Rugg, Resident and Master Gardener in the Soil and Water (Conservation) Building and what will happen if the building gets taken down)

- B. **Motion by Galen Malecha, seconded by Jeff Docken to move into Closed Session pursuant to MN Statute 13D.05 Subd.3 (c)(3) Purchase or Sale of Property identified as 01.32.4.50.002.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

No action was taken during this closed session.

Motion by Galen Malecha, seconded by Gerry Hoisington to move out of Closed Session.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

VI. ADMINISTRATION: Sara Folsted

A. Motion by Galen Malecha, seconded by Jeff Docken, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

1. Extra Time/Over Time Report 11-03-2023

2. Payment of Bills

Bills totaled: \$3,420,213.29 Claims Over \$2000 listed: Access On Time Companies Inc 13,269.00, Alternative Resolutions Inc 26,925.10, ANOKA METRO RTC 31,590.00, Bilotta/Merric 3,064.95, Braden P.A./J Scott 3,559.95, Community Living Options 3,405.00, CUMMINGS MOBILITY CONVERSIONS & SUPPLY 2,577.00, Dept Of Human Services SWIFT 11,317.30, Ecker/Stephen R 3,000.00, Forensic Nursing Home 2,771.40, Greater Minnesota Family Services 9,053.55, Hansen Bros Fence 9,445.00, Horizon Homes Inc 69,250.92, Moose Lake RTC 8,801.83, MSOP-MN SEX OFFENDER PROGRAM 25,985.75, North Homes Inc 16,081.38, Northfield Community Action Center 19,601.44, Northfield School Public Schools 28,706.69, Northwoods Children Center 11,971.27, Ohnstad Construction 2,000.00, Ponce/ Seth & Haley 2,862.21, Redwood Toxicology Laboratory Inc 7,580.60, St Peter Rtc 3,289.10, Van Houdt/Nick & Casey 4,713.24, WILLMAR REG TRMT CENTER 108,376.00, Accurate Controls Inc 11,803.59, Alternative Resolutions Inc 6,668.45, APG Media of So Minnesota LLC 6,401.23, Archambault Bros Disposal Inc 2,796.58, Arnquist Carpet Plus Color Tile 162,643.80, Beaudry Oil & Propane 23,421.69, Braden P.A./J Scott 3,121.25, Braun Intertec Corp 32,278.50, Cellebrite Inc 4,200.00, Chappell Central Inc 152,191.58, Community Action Center of Northfield 5,724.00, Community Co-Op General Office 8,916.16, Computer Integration Technologies Inc 11,809.32, Contegritty Group Inc 68,138.23, Continental Research Corp 2,195.41, Culinx 7,793.80, Davis Mechanical Systems Inc 77,647.30, Dem-Con Materials Recovery 23,806.64, Dem-Con Trucking 21,446.10, Deming Construction Inc 301,620.24, Dept Of Human Services SWIFT 27,359.66, Dick's Sanitation 20,871.06, Dynamic Electric LLC 3,884.00, Electrical Production Services 10,801.51, Emerge Enterprises 3,625.00, Faribault City 2,312.44, Fransen Decorating Inc 20,568.36, Geiger 2,571.21, Girard's Business Solutions Inc 10,270.00, H&R Construction Co 2,720.29, Hallberg Engineering Inc 3,000.00, Hammerschmidt/Jeff 3,300.00, Heartland Glass Co Inc 94,984.80, I & S Group Inc 9,682.64, Inspectron Inc 4,725.00, Irwin Law Office 4,000.00, Kendell Doors & Hardware Inc 183,553.16, Kielmeyer Construction Company 10,794.00, Kilgore/Douglas 3,150.00, Laketown Electric Corp 669,750.00, Leads Online 3,016.00, LifeCore Fitness Inc 5,598.00, Masters Plumbing Heating & Cooling LLC 89,572.22, Merit Contracting Inc 90,861.51, Met-Con Construction Co Inc 86,166.87, Met-Con Construction Co Inc 17,050.60, Met-Con Construction Co Inc 40,746.55, Minnesota Co Intergovernmental Trust 3,500.00, Minnesota Counties Computer Coop 2,260.00, Minnesota Dept Of Transportation 5,669.28, Minnesota Monitoring Inc 2,218.50, Northfield Healthy Community Initiative 7,255.01, Northland Concrete & Masonry Co 23,593.25, Nutrien Ag Solutions 4,173.55, Overhead Door Co of Olmsted County 57,237.50, Paape Companies Inc 57,313.00, Pietsch Construction 7,694.00, Pietsch Construction 110,200.00, Powermind Systems Inc 2,800.00, Quadient Finance USA Inc 4,000.00, Rice Lake Fab Inc 4,728.84, Schendel/James & Amy 18,000.00, Scott County Treasurer 10,500.00, Sign Solutions USA LLC 13,403.50, Spartan Steel Erectors Inc 20,795.50, Streichers 6,917.98, Summit Companies 106,970.00, Thomson Reuters - West 7,849.50, Trittech Software Systems 2,340.00, Uline 2,325.72, Valley Staffing 2,086.86, Veolia Environmental Services 19,827.95, Vertex Unmanned Solutions 2,223.00, Waterford Oil Co Inc 4,472.79, West Central Sanitation 5,210.30, Widseth Smith Nolting Inc 21,312.77, Ziegler Inc 7,130.00

3. Personnel Appointments 11-28-2023

Thomas Gee FT, Supervisor Guardianship Services, Social Services at \$38.47/hr., eff. 12/4/2023
Brett Underdahl FT, Elections Coordinator, Property Tax & Elections at \$28.35/hr., eff. 12/11/2023

B. Motion by Jeff Docken, seconded by Galen Malecha, to accept and ratify the 2023 and 2024 new union contract for the Law Enforcement Labor Services (LELS) Captains Unit; and to authorize the Board Chairperson's signature on the completed contract.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS:

None

VII.

ADJOURNMENT

Motion by Galen Malecha, seconded by Jeff Docken, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners on this 12th day of December 2023.

RICE COUNTY BOARD OF COMMISSIONERS

Steve Underdahl, Chairperson

ATTEST:

Sara Folsted, County Administrator