

**OFFICIAL PROCEEDINGS OF THE  
RICE COUNTY BOARD OF COMMISSIONERS  
Commissioner's Room / Government Services Building  
Tuesday, January 23, 2024 at 8:30 AM**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Agenda as presented.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the minutes from the Regular Board Meeting January 9, 2024.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**II. FINANCE: Paula O'Connell**

- A. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve and adopt Resolution 24-009 accepting the Local Option Sales Tax from the 2023 legislation.**  
RESULT: Approved, AYES: Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: Steve Underdahl
- B. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve and adopt Resolution #24-007 in support of an application for the Federal Recreation Trail Grant.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**III. ENVIRONMENTAL SERVICES: Julie Runkel**

- A. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the Preliminary Plat with the conditions and findings recommended by the Planning Commission for Earl J Thom Trust. The property is located in Section 15 of Warsaw Township.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Final Plat with the conditions and findings recommended by the Planning Commission for Keith Kluzak. The property is located in Section 22 of Forest Township.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Zach Steeves (McDonough Farms LLC). The property is located in Section 18 of Cannon City Township.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Zach Steeves (T. McDonough). The property is located in Section 6 of Cannon City Township.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- E. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Zach Steeves (McDonough Farms LLC). The property is located in Section 6 of Cannon City Township.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- F. **Motion by Steve Underdahl, seconded by Jeff Docken, to adopt Resolution #24-008 - adopting Amendments to the Rice County Zoning Ordinance to include revision of RCZO 509.03B.1a. change from 2027 to 2029 as recommended by the Planning Commission.**  
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry

**IV. SOCIAL SERVICES: Megan Thomas**

- A. Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve service contracts for SILS-Semi-Independent Living Services with Cenneidigh Inc, Laura Baker Services Association, Unity House Inc. and Alee Services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the service contract for Employment Services with KCQ Inc.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- Motion by Jeff Docken, seconded by Steve Underdahl, to approve the service contract for Adult Day Services with Lighthouse Psychological.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the service contract for guardianship with Lutheran Social Services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the service contract for S & J Investigations.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**V. PARKS & FACILITIES DEPARTMENT: Matthew Verdick**

- A. Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the quote from Xybix for the Central Control Desk at the Rice County Public Safety Center in the amount of \$30,262.05.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. Motion by Steve Underdahl, seconded by Jeff Docken, to approve the quote from Schmidt Goodman for the Detention Furniture at the Rice County Public Safety Center in the amount of \$46,483.00.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the quote for the Government Services Building and Court House Key Retro Fit Project to Assured Security, the low responsible bidder, in the amount of \$106,950.50.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Gerry Hoisington, NAYS: Jim Purfeerst

**VI. HIGHWAY: Dennis Luebbe**

- A. Public Hearing for 2024-2033 Transportation Improvement Plan.**

Nobody came forward to speak in person or online.

- B. Motion by Steve Underdahl, seconded by Jim Purfeerst, to adopt and approve Resolution #24-006 Transportation Improvement Plan.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. Motion by Jim Purfeerst, seconded by Jeff Docken, to approve and adopt Resolution #24-005 Supporting Rice County Active Transportation Grant Application for County State Aid Highway No. 15 and 44.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- D. Motion by Steve Underdahl, seconded by Gerry Hoisington, to adopt Resolution #24-004 supporting Rice County Active Transportation Grant Application for County State Aid Highway No. 11.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry

Hoisington, NAYS: None

**E. Motion by Jeff Docken, seconded by Gerry Hoisington, to approve the final payment under contract #2371, to Crane Creek Asphalt in the amount of \$7,589.28.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**F. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve final payment under contract #2372 to BCM Construction, Inc. in the amount of \$1,206.38.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**VII. SHERIFF'S OFFICE: Jesse Thomas**

**A. Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the revised Rice County Emergency Operation Plan with the Board Chairperson's signature.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**VIII. ADMINISTRATION: Sara Folsted**

**A. Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Consent Agenda as presented.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**1. Extra Time/ Over Time Report 12-15-2023 & 12-29-2023**

**2. Payment of Bills**

Bills Totaled: \$3,033,342.96 Claims of \$2000 Listed: Accurate Controls Inc 10,397.28 Ahlman's 14,012.00 Ancom Technical Center 54,573.72 APG Media of So Minnesota LLC 2,654.46 Archambault Bros Disposal Inc 4,423.88 Association Of Minnesota Counties 2,850.00 Bartley Sales Compnay 2,126.19 Berwald Roofing Company Inc 148,301.90 Boldt Funeral Home 2,066.00 Braun Intertec Corp 19,080.50 Brookshire Co/The 7,250.00 Cannon River Drug 5,866.00 Cargill Inc 39,439.87 Chappell Central Inc 55,641.03 Community Action Center of Northfield 10,000.00 Community Co-Op General Office 31,255.56 Computer Integration Technologies Inc 11,857.60 Construction Systems Inc 3,883.07 Contegrity Group Inc 71,914.69 County Line Materials Inc 6,225.71 Culinex 48,264.75 Dakota County Financial Services 19,789.00 Dalco 17,494.73 Davis Mechanical Systems Inc 145,212.63 Dem-Con Materials Recovery 15,311.21 Dem-Con Trucking 21,638.65 Deming Construction Inc 81,194.12 Dodge of Burnsville Inc 42,751.00 Ebert Companies 2,777.50 Ebert Companies 15,698.27 Electrical Production Services 43,047.72 Engage Print Inc 5,670.00 Faribault City 92,202.20 FileOnQ Inc 7,000.00 Fransen Decorating Inc 22,561.65 Freeborn County Sheriff 14,760.00 I & S Group Inc 4,116.87 Information Systems Corp 5,195.00 Innovative Office Solutions 2,272.13 Jr's Advanced Recyclers Inc 7,988.75 Karpel Solutions 18,950.00 Kevin Kuball 2,231.52, Laketown Electric Corp 178,600.00 Landwehr Construction 13,586.40 Le Sueur County Sheriff 11,997.18 League Of Minnesota Cities 3,330.00 M&M Lawn & Leisure 31,912.00 Maco 2,130.00 Masters Plumbing Heating & Cooling LLC 81,890.00 Matejcek Implement 2,682.46 Met-Con Construction Co Inc 153,168.36 Met-Con Construction Co Inc 11,162.50 Met-Con Construction Co Inc 131,405.43 Metal Culverts Inc 7,306.70 Midwest Collision Inc 3,953.63 Minnesota Bureau Criminal Appr 2,445.00 Minnesota Co Intergovernmental Trust 685,146.00 Minnesota Counties Computer Coop 77,532.55 Minnesota Monitoring Inc 2,577.50 Minnesota Sheriff Association 14,093.44 Minnesota State Treasurer 29,849.00 MSSA 3,792.00 NDN Holdings LLC 3,784.00 Northfield Healthy Community Initiative 8,974.89 Northfield Hospital 6,859.42 Northwestern University 4,750.00 Paape Companies Inc 3,563.45 Pauly Jail Building Co Inc 7,092.68 Poms Tire Service 2,868.48 Raedi Foundation 3,000.00 Rice County Soil & Water Cons 33,089.00 SeaChange Print Innovations 3,395.52 Semrex 2,875.00 Stonebrooke Engineering Inc 3,390.02 Streichers 2,347.62 Summit Food Services LLC 13,266.63 Super Set Tile & Stone LLC 8,326.30 Survey Systems 6,328.00 Thomson Reuters - West 2,809.12 Townsquare Media Faribault-Owatonna 2,050.00 United Rentals (North America) Inc. 5,485.50 Voyant Communications LLC 2,011.37 Waterford Oil Co Inc 16,805.30 Widseth Smith Nolting Inc 9,616.00, Xcel Energy 2,806.93 Zoom Video Communications Inc 8,844.90, 180 Degrees, Inc 9,565.39 Access On Time Companies Inc 14,130.00 Ain Dah Yung Our Home Shelter 11,656.00 Amundson, Johnson & Schrader PA 3,342.78 ANOKA METRO RTC 29,484.00, CUMMINGS MOBILITY CONVERSIONS & SUPPL 2, 577.00, Dept Of Human Services SWIFT 27,660.00 Forensic Nursing Home 2,771.40 Greater Minnesota Family Services 6,133.05 Lssmn 2,335.06 Moose Lake RTC 8,801.83 MSOP-MN SEX

OFFENDER PROGRAM 14,849.00 Northfield Community Action Center 17,449.66 Northwest Passage Ltd 11,237.00 Prairie Lakes Youth Programs 11,701.89 Redwood Toxicology Laboratory Inc 6,763.10 Slinger/Jeannie 3,159.21 St Peter Rtc 3,819.60

3. Personnel Appointments 01-23-2024

Steve Gjerald FT, Correctional Officer, Jail at \$34.26/hr., eff. 1/29/2024

Steven McKelvey PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff. 1/12/2024

Veronica Heinz PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff. 1/12/2024

Kallie Hamlin FT, Correctional Officer, Jail at \$28.78/hr., eff. 1/22/2024

Adam Berliner PT, Temp Election Judge, Property Tax & Elections at \$17.00/hr., eff. 2/2/2024

B. **Motion by Jeff Docken, seconded by Gerry Hoisington, to approve the out-of-state travel request for County Administrator Sara Folsted to attend the NACo Legislative Conference in Washington, D.C. February 9, - February 12, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IX. **ADJOURNMENT**

**Motion by Jeff Docken, seconded by Steve Underdahl, to adjourn the meeting.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

**Approved by the Rice County Board of Commissioners this 14th day of February, 2024.**

**RICE COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Galen Malecha, Chairperson

**ATTEST:**

\_\_\_\_\_  
Sara Folsted, County Administrator