

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, March 26, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jim Purfeerst, seconded by Jeff Docken, to approve the Agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the minutes from the Regular Board Meeting on March 12, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. Retirement Presentation for Cheryl Bjoraker, Social Services

II. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Final Plat with the conditions and findings recommended by the Planning Commission for Dave Thom, on behalf of Earl J Thom Trust Et Al. The property is located in Section 15 of Warsaw Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the Wavier of Plat with the conditions and findings recommended by the Planning Commission for Sean Simonson, on behalf of Douglas M and Karen L Lien Trust. The property is located in Section 36 of Northfield Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Corey Kielmeyer, on behalf of Paul Donkers. The property is located in Section 12 of Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. **Motion by Jeff Docken, seconded by Gerry Hoisington, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Corey Kielmeyer, on behalf of Kielmeyer Construction Inc. The property is located in Section 34 of Webster Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- E. **Motion by Jim Purfeerst, seconded by Jeff Docken, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Paul and Lisa Budde. The property is located in Section 8 of Walcott Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- F. **Motion by Steve Underdahl, seconded by Jeff Docken, to adopt Resolution #24-016 - Official Map No.2 - C.S.A.H. 9.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- G. **Motion by Jeff Docken, seconded by Jim Purfeerst, to adopt Resolution #24-017 - Replacement of Conservation Easements for Paul & Wendy Vandenheuvel on a property located in Section 16 of Webster Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

III. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. Motion by Steve Underdahl, seconded by Jeff Docken, Approval of Election Services Agreement with Election Systems & Software, LLC. Agreement starting date - March 12, 2024, until December 31, 2026.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Tax Abatement report for 2023.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Renewal of Consumption and Display Permit for The Barn at Crocker's Creek LLC, 24141 Bagley Avenue, Faribault, MN for the licensing period of April 1, 2024 through March 31, 2025.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- D. Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the Renewal of Consumption and Display Permit for Winjum's Shady Acres Resort of Faribault, 17759 177th Street West, Faribault, MN for the licensing period of April 1, 2024, through March 31, 2025.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. INFORMATION TECHNOLOGY: Allan Klug

- A. Motion by Jeff Docken, seconded by Gerry Hoisington, to approve payment of \$152,474.80 to SHI for Rice County's Microsoft license fees.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. SOCIAL SERVICES: Megan Thomas and Chris Sammon

- A. Motion by Jim Purfeerst, seconded by Steve Underdahl, Request the Board Approve Contract with U of M for Child Psychiatric Consultative Services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. Motion by Jeff Docken, seconded by Gerry Hoisington, to approve the contract accepting the grant funding for individual specialized services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. Motion by Steve Underdahl, seconded by Gerry Hoisington, to accept the Sauer Family Foundation's Family Resource Center Grant on behalf of the Rice County Family Services Collaborative.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- 1. Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the acceptance of donations to be distributed to foster care youth.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- D. Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the Child Abuse Prevention Proclamation for the Month of April 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. SHERIFF'S OFFICE: Jesse Thomas

- A. Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the quote for the Rice County Public Safety Building I-BAND System and to approve Jesse J. Thomas as the authorized representative for Rice County**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

B. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve and sign the 2024 State Boat and Water Safety Grant.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VII. HIGHWAY: Dennis Luebbe

A. Motion by Jim Purfeerst, seconded by Jeff Docken, to approve and adopt Resolution #24-014 Vacating and Sale of Excess Right-of-Way Easement County State Aid Highways 1 and 34.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VIII. FINANCE: Paula O'Connell

A. Motion by Jim Purfeerst, seconded by Steve Underdahl, to adopt Resolution #24-015 authorizing sponsorship of trails operated by the Faribo Sno-Go Club.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IX. ADMINISTRATION: Sara Folsted

A. Motion by Steve Underdahl, seconded by Jeff Docken, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/Over Time Report 03-08-2024

2. Payment of Bills

Bills totaled: \$2,141,743.70 Claims over \$2000 listed: 180 Degrees, Inc 7,640.22 Access On Time Companies Inc 11,681.00 Bilotta/Merric 2,493.33 Blue Earth County Human Services 7,233.44 12,192.38 C.A. Rice, LLC 62,300.00 CUMMINGS MOBILITY CONVERSIONS & SU 2,577.00 Dept Of Human Services SWIFT 13,194.79 Forensic Nursing Home 2,592.60 Horizon Homes Inc 213,596.47 Jones/Daisha 2,527.20 Messick Law PLLC 5,805.00 Moose Lake RTC 8,070.99 MSOP-MN SEX OFFENDER PROGRAM 13,891.00 North Homes Inc 14,648.48 Redwood Toxicology Laboratory Inc 5,421.72 St Peter Rtc 6,153.80 Accurate Controls Inc 20,204.36 ADP Inc 11,168.71 Alternative Resolutions Inc 9,159.79 American Excavating Inc 3,000.00 APG Media of So Minnesota LLC 3,578.34 Archambault Bros Disposal Inc 2,276.22 Assured Security 5,730.95 Braun Intertec Corp 21,121.00 Callyo 2009 Corp 4,920.00 Cargill Inc 59,320.28 Central Pension Fund 7,243.42 Chappell Central Inc 55,616.80 Computer Integration Technologies Inc 15,127.50 Contegrity Group Inc 66,349.96 Culinex 50,331.95 Dakota County Financial Services 13,024.94 Dalco 4,593.20 Davis Mechanical Systems Inc 95,449.35 Dem-Con Materials Recovery 8,991.14 Dem-Con Trucking 19,550.85 Deming Construction Inc 101,612.00 Dept Of Human Services SWIFT 42,601.58 Dick's Sanitation 19,522.89 Dynamic Electric LLC 2,194.00 Ebert Companies 15,776.65 Electrical Production Services 9,057.15 Erickson Engineering Company 12,007.00 Express Pressure Washers Inc 20,032.90 Faribault City 20,678.68 Forensic Pathologists LLC/The 2,250.00 Fransen Decorating Inc 23,594.11 Freeborn County Sheriff 13,380.00 Healthfinders Collaborative Inc 10,922.40 Irwin Law Office 3,550.00 JS MD Sigma 11,381.00 Kay Jay Consulting 2,100.00 Kilgore/Douglas 2,300.00 Klein Mccarthy Architects 33,510.16 KNOWiNK LLC 10,220.00 Laketown Electric Corp 238,208.99 Masters Plumbing Heating & Cooling LLC 78,353.42 Merit Contracting Inc 5,032.39 Messick Law PLLC 2,130.00 MetLife 14,677.31 Metro Sales Incorporated 2,437.51 Minnesota Correctional Facility 2,565.00 Minnesota Counties Computer Coop 2,384.00 Minnesota Monitoring Inc 2,677.00 Minnesota Teamsters Union #320 10,661.00 MN Public Employees Assoc 3,744.00 Nexus Mille Lacs Family Healing 9,048.87 Northfield Healthy Community Initiative 17,625.28 Northwestern Minnesota Juvenile Center 8,932.00 Paape Companies Inc 47,025.00 Palmer Soderberg Inc 78,831.00 Parker Kohl Funeral Home & Crematory 2,978.00 Pauly Jail Building Co Inc 44,559.02 Pietsch Construction 42,488.75 Prairie Lakes Youth Programs 7,720.00 Quadient Finance USA Inc 4,000.00 Rent N Save Portable Services Inc 9,230.00 Schmidt Goodman Office Products Inc 37,426.49 Schneider Geospatial LLC 3,798.00 Scott County Treasurer 10,909.53 Srf Consulting Group Inc 8,895.80 Steele County Detention Center 2,365.00 Streichers 26,112.98 Summit Companies 8,835.00 Summit Food Services LLC 12,407.31 Super Set Tile & Stone LLC 24,332.71 Tatge/Randy S & Leanne R 8,935.00 Thomson Reuters - West 9,673.50 Tifco Industries 2,765.18 United Rentals (North America) Inc. 5,485.50 WEX Health Inc 3,007.37 Widseth Smith Nolting Inc 18,170.68 Ziegler Inc 9,028.16

3. Personnel Appointments 03-26-2024

Patricia Heydon FT, Social Worker Public Health, Public Health at \$34.28/hr., eff. 4/1/2024

Drew Rath FT, Correctional Officer, Sheriff/Jail at \$28.78/hr., eff. 4/2/024

Crystal Studier FT, Correctional Officer, Sheriff/Jail at \$28.78/hr., eff. 4/1/2024

Nasra Gelle PT, Community Health Worker, Public Health at \$24.62/hr., eff. 3/25/2024

Shari Noll FT, Administrative Services Coordinator, Administration at \$28.18/hr., eff. 3/26/2024

Nanci Adams FT, Social Worker MNChoice Assessor, Social Services at \$32.72/hr., eff. 4/15/2024

Maija Rojas FT, Crime Victim Services Coordinator, Attorney's Office at \$28.78/hr., eff. 3/25/2024

Pamela Wunderlich PT, Elections Judge, Property Tax & Elections at \$17.00/hr., eff. 3/20/2024

Marit Hoerger PT, Elections Judge, Property Tax & Elections at \$17.00/hr. eff. 3/20/2024

B. Motion by Jeff Docken, seconded by Gerry Hoisington, to approve establishing temporary modified public business hours for the Government Services Building to be Monday through Thursday, 8:00 a.m. to 4:30 p.m. and Friday 8:00 a.m. to 12:00 p.m., starting Monday, May 20th, 2024 through Friday, September, 27th, 2024.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

C. Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve and adopt the revisions to the Rice County Personnel Policies & Procedures, Policy #4900 Drug-free Workplace Policy to include the statutory requirements of the cannabis legalization placed into law during the 2023 Minnesota Legislative Session by revising and separating the policy as follows; the Drug, Alcohol and Cannabis Free Workplace Policy #4900 and the Drug, Alcohol and Cannabis Testing Policy #4901.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

D. Motion by Jeff Docken, seconded Jim Purfeerst to move into Closed session under Minnesota Statutes Chapter 13D.05 Subd. 3 (c)3 to develop or consider offers or counteroffers for the purchase or sale of real or personal property. Parcel ID's 1831126266, 1831126265, 1831126267, 1831126264, 1831126263, 1831126261, 1831126272, and the northern portion of 1831126262.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Motion by Steve Underdahl, seconded by Gerry Hoisington to move out of Closed Session.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

No Action at this time.

X. ADJOURNMENT

Motion by Gerry Hoisington, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners this 9th day of April, 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator