

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, April 23, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jim Purfeerst, seconded by Jeff Docken, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the minutes from the Regular Board Meeting on April 9, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. Suzy Rook introduced the 2024 Youth and Government Students.
- E. Retirement Presentation for Jolene Nelson, Public Health

II. COMMUNITY SERVICES: Angela Brewer, Dante Hummel-Langerfeld

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, Approval of the Proclamation of May 2024 as Treatment Court Month.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the travel request to attend the NIC Director Orientation.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

III. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for Tim Novak, on behalf of Novak Properties LLC. The property is located in Section 15-of Wheatland Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Brandon Clemens, on behalf of himself and landowner Tim Mcnearny. The property is located in Section 12 of Webster Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the date change to May 17, 2025, for Duck's Unlimited Exempt Permit.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Temporary 3.2% Malt Liquor License application for Holy Cross Catholic School, 6100 37th Street West, Webster, MN on April 27, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Temporary 3.2% Malt Liquor License application for Holy Cross Catholic School, 6100 37th Street West, Webster, MN on May 23, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, and Gerry Hoisington NAYS: None

V. INFORMATION TECHNOLOGY: Allan Klug

A. Motion by Gerry Hoisington, seconded by Jim Purfeerst, to approve the renewal and payment of Civic Plus invoice in the amount of \$29,644.41.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. ATTORNEY'S OFFICE: Brian Mortenson

A. Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve and adopt the proclamation for National Crime Victim Week April 21-27, 2024.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VII. SOCIAL SERVICES: Chris Sammon

A. Motion by Jim Purfeerst, seconded by Jeff Docken, to approve and accept this proclamation for Mental Health Month 2024 for the month of May.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

B. Motion by Jeff Docken, seconded by Steve Underdahl, to approve an updated Governance Agreement of Rice County Family Service Collaborative.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VIII. SHERIFF'S OFFICE: Jesse Thomas

A. Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve and sign the 2024 Boating Safety Supplemental Patrol Grant Contract Agreement.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

B. Motion by Steve Underdahl, seconded by Jeff Docken, to review and sign the 2024 Cannon River Drug & Violent Offender Task Force (CRDVOTF) Joint Powers Agreement.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

C. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve and sign the Proclamation of National Correctional Officers Week May 5th-11th.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IX. HIGHWAY: Dennis Luebbe

A. Motion by Steve Underdahl, seconded by Jeff Docken to go into the Drainage Authority.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Motion by Jim Purfeerst, seconded by Jeff Docken, to approve Project # 066-603-010, culvert replacement on County Ditch #31.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Motion by Jeff Docken, seconded by Jim Purfeerst to go out of Ditch Authority.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

B. Motion by Gerry Hoisington, seconded by Steve Underdahl, to award contract # 2475 to IMS Contracting LLC in the amount of \$881,284.14.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

C. Motion by Jim Purfeerst, seconded by Jeff Docken, to award contract # 2474 to Fitzgerald Excavating & Trucking in the amount of \$805,761.50 for project SAP 066-627-005.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

X. ADMINISTRATION: Sara Folsted

A. Motion by Steve Underdahl, seconded by Jeff Docken, to approve the consent agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/ Over Time Report 04-05-2024.

2. Payment of Bills

Bills totaled: \$2,516,562.42, 180 Degrees, Inc 8,324.45, Accurate Controls Inc 215,034.42, Advanced Septic Solutions Inc 6,253.50, Alternative Resolutions Inc 10,654.04, American Solutions For Business 11,547.51, Anoka County Treasury Office 42,678.00, APG Media of So Minnesota LLC 2,965.70, Archambault Bros Disposal Inc 2,283.29, Archambault Bros Disposal Inc 3,375.44, Arnquist Carpet Plus Color Tile 6,550.73, BHE Community Solar LLC 22,008.30, Braun Intertec Corp 2,157.50, Building Material Supply Inc 19,781.85, Cargill Inc 14,066.91, Chappell Central Inc 93,114.72, CivicPlus LLC 4,587.40, Computer Integration Technologies Inc 76,963.60, Contegrity Group Inc 67,354.62, Culinx 36,456.25, Davis Mechanical Systems Inc 114,700.30, Dept Of Human Services SWIFT 59,352.75, Dick's Sanitation 21,388.38, Ebert Companies 32,564.05, Election Systems & Software Inc 22,735.87, Electrical Production Services 34,502.13, Erickson Engineering Company 6,491.00, Faribault City 3,047.07, Fransen Decorating Inc 20,028.85, Heartland Glass Co Inc 11,101.70, Jr's Advanced Recyclers Inc 3,367.50, Kilgore/Douglas 3,450.00, Klein McCarthy Architects 13,970.63, Laketown Electric Corp 102,989.18, Le Sueur County Sheriff 4,650.00, Martin/James 6,100.00, Masters Plumbing Heating & Cooling LLC 64,966.54, Mayo Clinic 2,380.00, Merit Contracting Inc 13,483.72, Messick Law PLLC 5,296.70, Met-Con Construction Co Inc 3,552.02, Metro Sales Incorporated 16,284.72, Minnesota Counties Computer Coop 10,061.89, Minnesota Dept Of Transportation 3,159.57, Minnesota Monitoring Inc 2,640.00, Mitchell 1 2,880.00, Northfield Healthy Community Initiative 18,318.67, O'Brien/Scott 4,000.00, Paape Companies Inc 2,848.50, Paape Companies Inc 84,654.50, Paape Companies Inc 4,750.00, Palmer Soderberg Inc 10,212.50, Pauly Jail Building Co Inc 88,377.99, Pietsch Construction 9,500.00, Poms Tire Service 3,768.78, Psc Alliance Inc 3,399.66, Regents Of The U of M 5,567.81, Rinke-Noonan 2,646.50, Scott County Treasurer 10,192.95, Snap-On Tools 2,052.54, Steele County Detention Center 3,410.00, Steele County Treasurer 450,694.59, Streichers 7,081.21, Summit Companies 22,515.00, Summit Food Services LLC 13,342.69, Sunrise Specialty Contracting Inc 53,542.95, Thomson Reuters - West 12,155.62, Tiger Tree Service 9,100.00, Timms Trucking Inc 5,050.15, United Rentals (North America) Inc. 3,967.44, United States Postal Service 30,000.00, Valley Staffing 4,541.42, Vantage Point Psychological Consultants 3,250.04, Veolia Environmental Services 18,062.52, Waterford Oil Co Inc 5,179.22, West Central Sanitation 4,580.38, Widseth Smith Nolting Inc 52,070.60, Xcel Energy 6,668.48, Xybix Systems Inc 15,131.03, 180 Degrees, Inc 11,045.92, Access On Time Companies Inc 9,585.00, Blahnik Law Office PLLC 5,025.60, Blue Earth County Human Services 9,268.74, Counseling Services Of Southern Mn Inc 2,930.00, Cummings Mobility Conversions 2,577.00, Dept Of Human Services SWIFT 6,803.67, Dungarvin Minnesota LLC 2,791.29, Forensic Nursing Home 2,771.40, Horizon Homes Inc 61,949.88, KCQ INC 18,182.08, Messick Law PLLC 4,790.00, Moose Lake RTC 8,627.61, MSOP-MN SEX OFFENDER PROGRAM 14,849.00, Redwood Toxicology Laboratory Inc 7,378.53, Scott County Treasurer 18,598.00, St Peter Rtc 6,578.20, University of MN Physicians 3,937.50, Weissenborn/Carol 5,430.20, Welch/Jennifer or Mark 2,686.86

3. Personnel Appointments 04-23-2024

Craig Denton On-Call Jury Attendant, County Courts at \$100.00 per day.

Quinn Merrill On-Call Jury Attendant, County Courts at \$100.00 per day.

Daahir Ahmed FT, Eligibility Worker, Social Services at \$26.34/hr., eff. 4/22/2024

Charles Valento FT, Seasonal Parks Worker, Parks & Facilities at \$19.00/hr., eff. 5/13/2024

Michele Calvo FT, Administrative Coordinator, Environmental Services at \$32.72/hr., eff. 5/6/2024

Abigail Merschman FT, Social Worker MNChoice Assessor, Social Services at \$34.28/hr., eff. 4/29/2024

Erica Martinez FT, Child Support Enforcement Aide, Social Services at \$23.49/hr., eff. 4/29/2024

Nicole Johnson PT, Home Health Aide, Public Health at \$20.08/hr., eff. 4/22/2023

Maggie Carman FT, Lead Social Worker Children's Mental Health, Social Services at \$48.99/hr., eff. 4/8/2024

Garrett Campbell FT, Principal Analyst, Information Technology at \$34.93/hr., eff. 4/22/2024

John Schmitz FT Director of Parks & Facilities, Parks & Facilities at \$45.58/hr., eff 4/22/2024

B. Motion by Gerry Hoisington, seconded by Steve Underdahl, to proclaim the week of May 5 - 11, 2024 as Public Service Recognition Week for Rice County.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. **Motion by Jeff Docken, seconded by Galen Malecha, to accept and ratify the December 8, 2023, through December 31, 2024, union contract for the LELS (Law Enforcement Labor Services, Inc.) Transport Unit; and to authorize the Board Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- D. **Motion by Steve Underdahl, seconded by Jeff Docken, to approve an out-of-state travel request for County Administrator, Sara Folsted, to attend the 2024 SelectUSA Investment Summit in National Harbor, MD, June 23-26, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

XI. ADJOURNMENT

- Motion by Steve Underdahl, seconded by Gerry Hoisington, to adjourn the meeting.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners this 14th day of May, 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator