

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, July 9, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the minutes from the Regular Board Meeting on June 25, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

II. FINANCE: Paula O'Connell and Doug Host

- A. Doug Host provided a presentation and information on the Annual Comprehensive Financial Report for the Year Ended December 31, 2023.

III. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the MN Lawful Gambling application for Exempt Permit for Ducks Unlimited Northfield Chapter 113 at Willingers Golf Club, 6797 Canby Trail, Northfield, MN, 55057 on July 25, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the Application and Permit for a 1 Day Temporary On-Sale Liquor License for Church of the Most Holy Trinity, 4939 Washington Street, Veseli, MN, 55046 on August 18, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. INFORMATION TECHNOLOGY: Allan Klug

- A. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve CIT Master Service Agreement for another three years with CIT in the amount of \$104,172.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. COMMUNITY SERVICES: Rick Gieseke

- A. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the proclamation and declare July 21-27, 2024 Pretrial, Probation, and Parole Services Week in Rice County.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Jeff Docken, seconded by Jim Purfeerst to move into the Public Hearing regarding Interim Ordinance #901-Authorizing Study and Imposing a Moratorium on the Operation of Cannabis Businesses.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Nobody from the public spoke on behalf of the Interim Ordinance presented during the public hearing.

Motion by Steve Underdahl, seconded by Gerry Hoisington to move out of the Public Hearing.
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to adopt Resolution #24-029 - Resolution**

to Adopt Interim Ordinance #901 - Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VII. ADMINISTRATION: Sara Folsted

A. Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Consent Agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/ Over Time Report 06-28-2024
2. Payment of Bills
Bills totaled: \$1,066,184.27- 180 Degrees, Inc 6,126.51, Access On Time Companies Inc 17,176.00, Boughton//Laura 5,418.00, Boyum/Michael 2,430.00, Counseling Services Of Southern Mn Inc 3,277.50, Dept Of Human Services SWIFT 4,947.16, Douville/Corey & Jenny 3,904.80, Dungarvin Minnesota LLC 2,017.80, Early Childhood Academy - New Prague 2,521.60, Greater Minnesota Family Services 8,761.50, Habilitation Center LLC dba Millcreek 17,400.00, Hahn Douville/Olivia or Samantha 12,231.00, Johnson/Heidi & Peter 2,082.00, Johnson/Scott or Stacy 2,710.20, Nexus Gerard Family Healing LLC 14,214.00, North Homes Inc 30,537.36, Northfield Community Action Center 17,631.91, Northwest Passage Ltd 26,635.00, Prairie Lakes Youth Programs 10,830.00, Schulz/Catherine 3,829.74, Smith/Paula Jo 2,349.00, Village Ranch Inc 2,415.60, Zabar/Anesa Marie 2,802.60, ADP Inc 7,139.06, Advanced Septic Solutions Inc 14,286.70, Alternative Resolutions Inc 8,673.49, B&B Pumping & Portables Inc 6,420.00, Boldt Funeral Home 2,603.00, Bolton & Menk Inc 3,043.00, Braun Intertec Corp 9,936.90, Brown County Evaluation Center 35,769.06, Computer Integration Technologies Inc 22,512.65, Dept Of Human Services SWIFT 22,713.87, Elk Creek Consulting 2,786.41, I & S Group Inc 15,500.00, Integrity Material Sales Inc 3,015.72, Kilgore/Douglas 3,550.00, Laura Baker Services Assoc 225,000.00, Matthew Bender & Co., Inc 2,949.83, Midstates Equipment & Supply 3,695.00, Minnesota Counties Computer Coop 2,384.00, Minnesota Dept Of Transportation 17,786.85, Minnesota Teamsters Union #320 11,336.00, MN Public Employees Assoc 3,696.00, MSA Professional Services Inc 5,048.15, Office of MN IT Services 10,121.29, Raveling Companies LLC 9,880.00, Regents Of The U of M 31,144.38, Region 9 Development Commission 2,667.00, Ronco Engineering Sales 2,734.53, Schmidt Goodman Office Products Inc 82,310.74, Snap-On Tools 2,249.74, Stepp Manufacturing Co Inc 3,997.10, Taft Stettinius & Hollister LLP 6,659.00, Tek84 Inc 168,450.00, Thomson Reuters - West 2,246.02, Timms Trucking Inc 6,083.30, Xcel Energy 9,300.00, Ziegler Inc 2,954.56
3. Personnel Appointments
Kiefer Eckhardt FT, Case Aide Child & Family, Social Services at \$25.52/hr., eff. 7/22/2024
Barb Johnson FT, Administrative Coordinator, Community Corrections at \$25.52/hr., eff. 7/30/2024
Taylor Hutton FT, Probation Officer, Community Corrections at \$33.21/hr., eff. 7/15/2024
Cole Giles FT, Survey Technician, Records Office at \$28.60/hr., eff. 7/15/2024

VIII. ADJOURNMENT

Motion by Jim Purfeerst, seconded by Gerry Hoisington, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners on the 23rd day of July 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator