

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, August 13, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the minutes from the regular board meeting on July 23, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

II. VETERAN'S SERVICES: Tracy McBroom

- A. **Motion by Jeff Docken, seconded by Gerry Hoisington, to approve the MDVA Enhancement Grant in the amount of \$12,500.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the new Rice County Van Policy for Veterans Services.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. 2023 Rice County Veterans Services by Numbers Update-Given by Tracy McBroom, Veterans Services Director.

III. SOCIAL SERVICES: Chris Kern

- A. **Motion by Jim Purfeerst, seconded by Steve Underdahl, Approve acceptance of a stipend from U of M for \$600.00.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. FINANCE: Paula O'Connell

- A. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the ratification of the Professional Services Agreement between Minnesota Counties Computer Cooperative (MnCCC) and Trimin Systems, Inc. for the period of January 1, 2025, through December 31, 2027.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jim Purfeerst, seconded by Jeff Docken, Approval and adoption of Resolution #24-033 accepting the Local Option Sales tax ballot question be added to the November 5th Primary Election.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. ADMINISTRATION: Sara Folsted

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the consent agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
1. Extra Time/Over Time Report 07-26-2024
 2. Payment of Bills
Bills totaled: \$1,749,222.97- Advanced Correctional Healthcare Inc 14,289.65, Amazon Capital Services Inc 5,277.52, Amherst H Wilder Foundation 6,750.00, Andrashko/Jennifer 2,954.25, Anne M. Carlson Law Office PLLC 5,670.00, Anoka County Treasury Office 42,678.00, Barr Engineering Co 2,137.00, BHE Community Solar LLC 24,933.43, Bolton & Menk Inc 3,672.00, Braun Intertec Corp

9,605.00, Brightly Software Inc 2,041.15, Central Pension Fund 3,640.00, Cigna Health & Life Insurance Co 2,423.68, Community Co-Op General Office 27,842.64, Computer Integration Technologies Inc 8,705.00, Consolidated Management Company 5,528.75, Dem-Con Trucking 18,792.48, Dept Of Human Services SWIFT 83,378.43, Ecker/Stephen R 3,700.00, Egan Company 3,300.00, Emerge Enterprises 15,125.00, Emergency Automotive Technology Inc 8,030.06, Faribault City 7,376.57, Glenn's Service Inc 2,380.03, Healthfinders Collaborative Inc 3,663.46, Heselton Construction Llc 213,166.70, Injoy Productions Inc 2,860.09, Innovative Office Solutions 3,162.54, Integrity Material Sales Inc 33,659.10, Jr's Advanced Recyclers Inc 4,759.50, Kilgore/Douglas 3,150.00, Kris Engineering Inc 5,289.36, LaRoche's Sewer Drain & Septic Serv Inc 4,587.63, Le Sueur County Sheriff 5,680.40, Locators & Supplies Inc 5,545.00, Martin Bros Distributing Co Inc 5,528.75, Martin/James 4,000.00, Matthew Bender & Co., Inc 3,953.76, Messick Law PLLC 2,700.00, MetLife 15,187.70, Midwest Machinery Co 6,439.89, Minnesota Bureau Criminal Appr 2,005.00, Minnesota Counties Computer Coop 2,464.00, Minnesota Dept Of Transportation 204,141.69, Minnesota State Treasurer 14,219.50, Minnesota Teamsters Union #320 11,356.00, Minnesota Valley Electric Cooperative 2,905.55, MN Public Employees Assoc 3,696.00, MNDOT Commissioner of Transportation 7,422.00, Moore Engineering Inc 40,715.00, Mvtl Laboratories Inc 11,097.20, Northfield City 21,062.92, Northfield Hospital 6,999.61, Northfield Police Dept 3,805.68, Northwestern Minnesota Juvenile Center 14,208.00, Nuss Truck Group Inc 2,527.34, Orion Solutions LLC 28,970.00, Paape Companies Inc 7,828.50, Parker Kohl Funeral Home & Crematory 3,293.32, Prevent Child Abuse America 2,550.00, Quadient Finance USA Inc 2,176.38, R C Bliss Inc 62,721.46, RCM Specialties Inc 2,092.92, Schmidt Goodman Office Products Inc 46,483.00, Scott County Treasurer 9,564.02, SVL Inc 8,500.00, Thomson Reuters - West 13,810.32, Three Rivers Community Action 22,242.52, Timms Trucking Inc 5,891.71, United States Geological Survey 4,200.00, Van Berkomp Consulting LLC 6,212.50, Vantage Point Psychological Consultants 3,000.00, Weissenborn/Carol 3,795.00, Widseth Smith Nolting Inc 36,624.69, Ziegler Inc 13,940.71, Access On Time Companies Inc 14,340.00, Alternative Resolutions Inc 24,068.33, Bilotta/Merric 4,551.78, Boughton/Laura 5,811.88, Cedar Valley Services Inc 36,535.16, Christensen/David or Anita 2,315.49, Community Living Options 2,100.41, CUMMINGS MOBILITY CONVERSIONS 2,577.00, Dept Of Human Services SWIFT 5,542.57, Douville/Corey & Jenny 4,179.73, Early Childhood Academy - New Prague 3,358.00, Gardner/Kendra & Jeremy 2,715.78, Greater Minnesota Family Services 9,053.55, Habilitation Center LLC dba Millcreek 17,980.00, Hahn Douville/Olivia or Samantha 13,238.24, Horizon Homes Inc 88,034.17, Johnson/Heidi & Peter 2,222.70, Johnson/Scott or Stacy 2,895.40, Jones/Laura 4,514.08, Junk Truck MN 2,268.14, Kindercare 3,471.00, Nexus Gerard Family Healing LLC 8,938.85, Nichols/Celia 5,655.59, Nicollet County Social Services 4,703.28, North Homes Inc 15,153.60, Northfield Community Action Center 18,464.28, Peterfeso/Charlie & Jenna 2,568.66, Prairie Lakes Youth Programs 11,337.14, Redwood Toxicology Laboratory Inc 4,555.32, Roepke/Katie & Jake 3,020.12, Schulz/Catherine 3,877.20, Smith/Paula Jo 2,521.54, Village Ranch Inc 2,551.30, White/Frankie or Bridget 3,745.35, Wilson/Marlene 2,622.37, Workforce Development Inc 16,240.00, Zabar/Anesa Marie 3,002.66, Zumbro Valley Health Center 2,300.00

3. Personnel Appointments 08-13-2024

Daniel Martinez FT, Social Worker Child Mental Health, Social Services at \$37.95/hr., eff. 8/26/2024
 Nick Bemis FT, Jail Sergeant, Sheriff's Office at \$41.11/hr., eff. 1/1/2024
 Karie Francis FT, Jail Sergeant, Sheriff's Office at \$36.37/hr., eff. 1/1/2024
 Stephanie Duhme FT, assistant Jail Administrator, Sheriff's Office at \$53.08/hr., eff. 1/1/2024
 Chris Kluge FT, Supervisor-Building Operations, Maintenance at \$39.99/hr., eff. 1/1/2024

B. Motion by Steve Underdahl, seconded by Gerry Hoisington, to ratify and approve a temporary \$400/month Stipend MOA (Memorandum of Agreement) for the Public Safety Center Transition Team within the 2022, 2023 & 2024 LELS (Law Enforcement Labor Services, Inc.) Correctional Officers Sergeants union contract effective for the period of January 1, 2024, through December 31, 2024; and to authorize the Board Chairperson's signature on the MOA.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. HIGHWAY: Dennis Luebbe

A. Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve and adopt Resolution # 24-032 and the application for the SS4A grant.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. Motion by Gerry Hoisington, seconded by Steve Underdahl, to correct the Board minutes from April 23, 2024. The Highway Department contract was awarded to ICON, not Ims Contracting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. Motion by Steve Underdahl, seconded by Jim Purfeerst to go into Closed Session under MN Statute 13D.05 Subd.3 (c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property. This is regarding parcel Nos. 1819350003, 1819350004, and No. 0132450002.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Motion by Jeff Docken, seconded by Steve Underdahl to go out of closed session.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

A motion to authorize the Rice County Attorney's Office to send notification to the surrounding property owners of Parcel number 0132450002, of the proposed sale of this parcel, the sale price, the sale process, and the time requirements associated with the sale of this parcel.

No action was taken regarding parcels 1819350003 and 1819350004.

VII. **ADJOURNMENT**

Motion by Steve Underdahl, seconded by Jeff Docken, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners this 27th day of August, 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator