

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, September 24, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the minutes from the regular board meeting on September 10, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

II. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Wavier of Plat with the conditions and findings recommended by the Planning Commission for Jeff Jirik. The property is located in Section 14 of Forest Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve the Final Plat with the conditions and findings recommended by the Planning Commission for David Hubers. The property is located in Section 18 of Northfield Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to adopt Resolution #24-037, Removal of Conservation Easement Recorded as Document #595931. Located in Section 18 of Northfield Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- D. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the Conditional Use Permit with the conditions and findings recommended by the Planning Commission for Julie Marvets. The property is located in Section 9 of Walcott Township.**
RESULT: Approved, AYES: Steve Underdahl, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: Galen Malecha
- E. **Motion by Jeff Docken, seconded by Steve Underdahl, to adopt Resolution #24-034 - Resolution to Adopt and Implement the Lower Minnesota River East Comprehensive Watershed Management Plan.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- F. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to adopt Resolution #24-036 - Resolution to adopt the Lower Minnesota River East Watershed Joint Powers Agreement.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

III. INFORMATION TECHNOLOGY: Allan Klug

- A. **Motion by Gerry Hoisington, seconded by Steve Underdahl, Approve renewal of Rice County's Adobe licenses.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. PUBLIC HEALTH/NURSING: Deb Purfeerst

- A. **Motion by Jeff Docken, seconded by Gerry Hoisington, approve authorization for Rice County Public Health to enter into a grant agreement with the MN Dept. of Public Safety for traffic safety projects during the period of October 2024–September 2025; approve authorization of the Public**

Health Director to execute agreements and amendments as necessary to implement the grant; and approve Rice County Public Health to serve as fiscal host/grant administrator.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- B. Motion by Steve Underdahl, seconded by Gerry Hoisington, approve an agreement between Rice County Public Health and Kathy Cooper for professional services related to a 2025 TZD Safe Roads Grant, for the period of October 1, 2024–September 30, 2025.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. ATTORNEY'S OFFICE: Brian Mortenson

- A. Motion by Jeff Docken, seconded by Jim Purfeerst, Approval of proclamation for October 2024 as National Domestic Violence Awareness month.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. FINANCE: Paula O'Connell

- A. Motion by Steve Underdahl, seconded by Gerry Hoisington, to adopt Resolution #24-035 Setting the Preliminary Tax Levy for 2025.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VII. ADMINISTRATION: Sara Folsted

- A. Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve the consent agenda as presented.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/ Over Time Report 09-06-2024

2. Payment of Bills

Bills totaled: \$1,741,375.15- 180 Degrees, Inc 28,949.16, Access On Time Companies Inc 9,496.00, Blahnik Law Office PLLC 10,255.77, Cannon Valley Cinema 10 2,000.00, Dimick/Dan 2,126.94, Ecker/Stephen R 4,500.00, Greater Minnesota Family Services 9,053.55, Horizon Homes Inc 76,799.58, Marx/Jerry or Shelby 2,568.66, Messick Law PLLC 8,474.00, New Horizon Academy 2,670.00, North Homes Inc 15,658.72, Port Group Homes 17,848.98, Redwood Toxicology Laboratory Inc 4,645.87, Smith/Paula Jo 2,762.10, Zabar/Anesa Marie 3,002.66, Accurate Controls Inc 154,852.37, ADP Inc 6,270.71, Advanced Graphix Inc 2,300.00, Advanced Septic Solutions Inc 9,785.25, AmeriCare Mobility Van, Inc. 2,859.51, APG Media of So Minnesota LLC 2,641.83, Archambault Bros Disposal Inc 2,862.48, Arnquist Carpet Plus Color Tile 12,194.45, Arnquist Carpet Plus Color Tile 2,800.00, Beaudry Oil & Propane 18,263.01, Berk-Tel Communications Inc 164,991.14, Braun Intertec Corp 9,055.50, Cardinal Health 110 Inc 12,664.80, Central Pension Fund 7,680.00, Cigna Health & Life Insurance Co 2,414.73, Computer Integration Technologies Inc 11,272.96, Contegritty Group Inc 49,310.31, Cooper/Katherine 2,070.20, Crane Creek Asphalt Inc 131,324.14, Culinx 21,835.84, Deming Construction Inc 100,840.35, Dick's Sanitation 22,246.81, Ecker/Stephen R 3,550.00, Electrical Production Services Inc 17,097.79, Elk Creek Consulting 7,378.62, Emerge Enterprises 7,425.00, Faribault Ace Hardware 2,261.96, Faribault City 5,948.15, Faribault Youth Empowerment Center 2,450.57, Faribo Repair LLC 3,625.69, Foth Infrastructure & Environment LLC 7,525.16, Fransen Decorating Inc 10,396.18, Glenn's Service Inc 2,561.37, Global Industrial 6,347.90, Hallberg Engineering Inc 3,490.00, Heartland Glass Co Inc 4,481.15, Houston Engineering Inc 4,000.00, Imperial Dade 6,334.65, Jaak LLC 3,307.49, Kilgore/Douglas 4,700.00, Klein McCarthy Architects 13,312.21, Lexipol 2,126.52, MetLife 14,165.25, Midwest Machinery Co 2,975.48, Minnesota Counties Computer Coop 2,384.00, Minnesota Dept Of Revenue 2,519.40, Minnesota Monitoring Inc 4,912.75, Minnesota Teamsters Union #320 11,322.00, Minnesota Valley Electric Cooperative 2,339.71, MN Public Employees Assoc 3,840.00, Muskox LLC 14,011.55, Nagel Sod 4,840.00, Nan McKay & Associates Inc 4,746.00, Northfield Healthy Community Initiative 10,765.85, Northland Concrete & Masonry Co 2,727.00, Northwest Cabinets 201,705.27, Northwestern Minnesota Juvenile Center 18,352.00, Nystrom/Brent & Jenny 2,967.00, Office of MN IT Services 3,424.02, Paape Companies Inc 28,500.00, Parker Kohl Funeral Home & Crematory 4,341.00, Pauly Jail Building Co Inc 14,668.35, RCM Specialties Inc 4,262.88, Rent N Save Portable Services Inc 2,300.00, Sanofi Pasteur Inc 6,806.01, Schneider Geospatial LLC 3,798.00, Scott County Treasurer 12,034.00, Spartan Steel Erectors Inc

12,838.00, Srf Consulting Group Inc 2,826.38, Steve James Excavating 20,090.18, Subsurface Inc 24,750.00, Summit Companies 16,150.00, Sunrise Specialty Contracting Inc 22,721.15, Super Set Tile & Stone LLC 6,855.27, Superior Jetting 5,050.00, Taft Stettinius & Hollister LLP 26,518.96, Thomson Reuters - West 2,809.12, Trimin Systems Inc 36,288.00, Waterford Oil Co Inc 3,871.26, West Central Sanitation 5,829.54

3. Personnel Appointments

Ericka Wood FT, Social Worker Supported Decision Maker, Social Services at \$34.79/hr., eff. 9/30/2024

Patricia Heydon FT. Social Worker Supported Decision Maker, Social Services at \$34.79/hr., eff. 9/23/2024

Amani Alam FT, Health Educator, Public Health at \$31.10/hr., eff. 11/4/2024

Michael Nelson FT, Assistant County Attorney, Attorney's Office at \$43.11/hr., eff. 10/14/2024

Rhonda Hagre PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

Shawnalee Clarke PT, Home Health Aide, Public Health at \$23.80/hr., eff. 9/24/2024

Shirley Knott PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

Yvette St. Martin PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

Ashlie Reynolds PT, Home Health Aide, Public Health at \$23.80/hr., eff. 9/24/2024

Sara Muellerleile PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

Valerie Pommeranz PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

Tamra Fette PT, Home Health Aide, Public Health at \$29.21/hr., eff. 9/24/2024

B. Motion by Jeff Docken, seconded by Steve Underdahl, to approve the Consideration of Sale for PID #01.32.4.50.002.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VIII. ADJOURNMENT

Motion by Steve Underdahl, seconded by Jim Purfeerst, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners this 8th day of October, 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator