

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, November 26, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl, Docken and Hoisington.
- B. **Motion by Jeff Docken, seconded by Steve Underdahl, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- C. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, approval of minutes from the Regular Board Meeting November 12, 2024.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

II. PROPERTY TAX & ELECTIONS: Sara Folsted on behalf of Denise Anderson

- A. **Motion by Jeff Docken, seconded by Steve Underdahl, to adopt Resolution #24-044/Resolution Adopting & Confirming Special Assessments for 2025 Circle Lake Improvement District.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to adopt Resolution #24-042/Resolution Adopting and Confirming Roberds Lake Special Assessments for Delinquent Utilities.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

III. ENVIRONMENTAL SERVICES: Julie Runkel

- A. **Motion by Gerry Hoisington, seconded by Steve Underdahl, to adopt Resolution #24-048, Resolution to adopting amendments to the Rice County Zoning Ordinance and Map Regulating Short-Term Rentals, Cannabis and Hemp Businesses, and Industrial Districts.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None
- B. **Motion by Steve Underdahl, seconded by Jim Purfeerst to go into Public Hearing: regarding Ordinance #910-Cannabis & Hemp Retail Business Registration.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Nobody presented at the public hearing.

Motion by Steve Underdahl, seconded by Jim Purfeerst to close the Public Hearing.
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. **Motion by Jeff Docken, seconded by Gerry Hoisington, to adopt Resolution #24-049 - Resolution to Adopt Ordinance #910 Cannabis and Hemp Retail Business Registration.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IV. COMMUNICATIONS: Suzy Rook and Joseph Johnson

- A. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to table Resolution No. 24-050 Endorsing Federal Legislation to Reimburse Body Armor Costs For All Emergency Responders. This will be reviewed and brought back for decision at a later Board Meeting.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

V. PARKS Department: Sara Folsted on behalf of Dennis Luebke

- A. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve Task 1 and Task 2 of the Barr Engineering proposal dated November 1, 2024, totaling \$25,000 for design services related to the King Mill Dam.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

B. Motion by Steve Underdahl, seconded by Gerry Hoisington, Approval of Cooperative Agreement with Great River Greening.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VI. RECORDER'S OFFICE: Mike Fangman

A. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the replacement of the current server to ISC with a one-time fee of \$113,822 and future annual support fee of \$11,602 from the Compliance Fund.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VII. PUBLIC HEALTH/NURSING: Deb Purfeerst

A. Motion by Jeff Docken, seconded by Gerry Hoisington, Approve a renewal agreement with Kristin Cook, RPT for home-based physical therapy services.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

VIII. FINANCE: Paula O'Connell

A. Motion by Jeff Docken, seconded by Jim Purfeerst, to approve the purchase of rubber tracks from Mattracks for the Fairbo Sno-go Club.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

IX. ADMINISTRATION: Sara Folsted

A. Motion by Steve Underdahl, seconded by Jeff Docken, to approve the consent agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

1. Extra Time/ Over Time Report 11-01-2024

2. Payment of Bills

Bills totaled: \$1,782,769.68- 180 Degrees, Inc 18,955.82, Access On Time Companies Inc 13,454.00, BROWN COUNTY EVALUATION CENTER 3,064.00, Capstick Companies LLC 12,935.50, Dimick/Dan 3,569.35, Greater Minnesota Family Services 22,195.80, Hahn Douville/Olivia or Samantha 2,486.82, Horizon Homes Inc 83,573.55, Kindercare 2,974.00, Messick Law PLLC 6,840.00, Nexus Gerard Family Healing LLC 5,190.30, North Homes Inc 10,610.06, Northfield Community Action Center 26,579.42, Patton, Hoversten & Berg P.A. 3,029.00, Redwood Toxicology Laboratory Inc 2,833.81, Scott County Treasurer 6,017.00, Smith/Paula Jo 2,762.10, Village Ranch Inc 2,431.02, Liberty Tire Recycling Llc 2,136.03, Merit Contracting Inc 3,394.00, Metro Sales Incorporated 11,374.59, Minnesota Counties Computer Coop 2,384.00, Minnesota Monitoring Inc 4,412.75, Minnesota Teamsters Union #320 9,995.00, Motorola Solutions Inc 7,249.50, North Central Cleaners 2,684.38, Northfield Healthy Community Initiative 13,196.83, Northland Mechanical Contractors Inc 3,945.00, Northwest Cabinets 3,477.46, Northwestern Minnesota Juvenile Center 7,128.00, Office of MN IT Services 3,734.81, Ostenson/Marcus P & 11,500.00, Paape Companies Inc 2,848.50, Palmer Soderberg Inc 11,713.70, Pauly Jail Building Co Inc 193,884.41, Poms Tire Service 8,239.88, Premier Test & Balance Inc 39,900.00, Quadient Finance USA Inc 2,000.00, Ratwik Roszak & Maloney Pa 7,254.34, RDO Equipment Co 8,724.16, Schmidt Goodman Office Products Inc 2,728.32, SHI International Corp 33,916.43, Southern Minnesota Woodcraft Inc 4,180.69, Springer Appraisal Associates Inc 14,400.00, Srf Consulting Group Inc 6,403.90, Sunrise Specialty Contracting Inc 19,318.15, Taft Stettinius & Hollister LLP 8,829.00, Tom's Pro Glass 7,045.71, Twin City Filter Service Inc 3,954.68, Uline 5,553.94, West Central Sanitation 5,541.60, Ziegler Inc 4,579.10, Lenco Armored Vehicles 337,753.00

3. Personnel Appointments

Hannah Davidson FT, Supervisor Adult Protection & Adult Mental Health, Social Services at \$48.66/hr., eff. 12/2/2024

Jeremy Zierden FT, Appraiser, Assessor's Office at \$37.95/hr., eff. 12/2/2024

Kevin Stoneking FT, Maintenance Worker/Custodial Lead, Facilities at \$27.30/hr., eff. 11/11/2024

B. Motion by Gerry Hoisington, seconded by Jim Purfeerst, to approve and adopt Resolution No. 24-046 to re-appoint Michael Fangman as Rice County Surveyor within the combined position as the County Recorder/County Surveyor for a four-year term commencing on January 1, 2025, and

expiring on December 31, 2028.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- C. **Motion by Jim Purfeerst, seconded by Jeff Docken, to approve and adopt Resolution No. 24-047 to re-appoint Joshua Schoen as the Rice County Assessor for a four-year term commencing on January 1, 2025, and expiring on December 31, 2028.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- D. **Motion by Jeff Docken, seconded by Steve Underdahl, to accept and ratify the 2025, 2026 & 2027 union contract for the Local 49 International Union of Operating Engineers; and to authorize the Board Chairperson's signature on the completed contract.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- E. **Motion by Jeff Docken, seconded by Gerry Hoisington, to approve and adopt Resolution 24-045 Non-union Wages & Benefits for 2025, 2026 & 2027.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

- F. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve and ratify the option for extending the maximum 2024 year-end vacation carry-over into the first quarter of 2025 for non-union and bargaining unit employees, pending rectification of an MOA (Memorandum of Agreement) by the applicable bargaining unit.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

X. ADJOURNMENT

Motion by Jeff Docken, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jeff Docken, Jim Purfeerst, Gerry Hoisington, NAYS: None

Approved by the Rice County Board of Commissioners this 17th day of December, 2024.

RICE COUNTY BOARD OF COMMISSIONERS

Galen Malecha, Chairperson

ATTEST:

Sara Folsted, County Administrator