

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, December 31, 2024 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A. The meeting was called to order by Commissioner Galen Malecha, Chairperson. Members present were: Purfeerst, Malecha, Underdahl and Hoisington. Docken was absent.

B. **Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the agenda as presented with one minor change to Property Tax & Elections item B. instead of reappoint it should be appoint.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

C. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the minutes from the regular board meeting from December 17, 2024.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

II. PROPERTY TAX & ELECTIONS: Denise Anderson

A. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to adopt Resolution #24-043, Establishing Absentee Ballot Board, Mail Ballot Board and UOCAVA Ballot Board for 2025 Election Cycle.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

B. **Motion by Gerry Hoisington, seconded by Jim Purfeerst, requesting approval to appoint Rice County Extension member Heather Hebel for a 3-year term from January 1, 2025, to December 31, 2027.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

C. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, requesting the reappointment of Rice County Extension Board member Kristin Harner for a 3-year term from January 1st, 2025, to December 31, 2027.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

III. SOCIAL SERVICES: Rick Gieseke, Megan Thomas or Chris Sammon

A. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to request approval and accept donations to be distributed to children and families in need.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

IV. SHERIFF'S OFFICE: Jesse Thomas

A. **Motion by Gerry Hoisington, seconded by Steve Underdahl, to authorize and adopt Resolution #24-059 for the Sheriff's Office to accept the donation from Crane Creek Asphalt.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

V. HIGHWAY: Dennis Luebbe

A. **Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve and adopt Resolution # 24-054 Emergency Contracts that are listed regarding the June 2024 flooding.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

B. **Motion by Steve Underdahl, seconded by Gerry Hoisington, to approve Final Payment to Ims Contracting for work completed under contract # 2370, SAP 066-604-008, in the amount of \$25,988.77**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,
NAYS: None

VI. ASSESSOR'S OFFICE: Joshua Schoen

A. **Motion by Jim Purfeerst, seconded by Gerry Hoisington, to approve the annual list of changes as presented by the County Assessor, to be kept on file in the Rice County Assessor's Office for**

public review.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

VII.

PUBLIC HEALTH/NURSING: Deb Purfeerst

A. Motion by Jim Purfeerst, seconded by Gerry Hoisington to go into Public Hearing regarding Rice County Tobacco Retailer Ordinance #425.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

Speakers during public hearing:

Michelle Dumonceaux-Rice County Resident: topic regarding tobacco and flavored products and her concerns.

Henry Keane-Rice County Resident: Ordinance #425 involved in youth in community on various anti-vape councils.

Donald L Lum, MD-Rice County Resident: Tobacco Ordinance #425 as a medical consultant.

Liz Johnson, nonresident: American Lung Association on the topic of Ordinance #425.

Carolyn Livingston, Rice County Resident: Co-Chair NASAP & is a parent, concerned citizen

Robert Aby, Rice County Resident: Concerned citizen Ordinance #425 to be approved.

Mya Haak and Ashley Gardner, Rice County Residents: Spoke on behalf of approving the Tobacco Ordinance.

Cameron Meinycuvk, Rice County Resident: Spoke his opinion of the Ordinance Topic.

Sara Coulter, Rice County Resident: Constituent of tobacco Ordinance item.

Josh Ramaker, nonresident requesting passing of the ordinance #425.

Motion by Steve Underdahl, seconded by Jim Purfeerst to go out of the Public Hearing.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

B. Motion by Jim Purfeerst, seconded by Steve Underdahl, to adopt Resolution # 24-060 - Resolution to Adopt Ordinance #425 Regulation of the Sale of Tobacco and Related Devices and Products within Rice County, MN.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

C. Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve agreement with Hy-Vee pharmacy for provision of reproductive health related medications for grant eligible individuals.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

VIII.

ATTORNEY: Brian Mortenson

A. Motion by Gerry Hoisington, seconded by Steve Underdahl, requesting board approval for the Minnesota Government Data Practices Act Update.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

IX.

HUMAN RESOURCE: Carol Kritzer

A. Motion by Gerry Hoisington, seconded by Steve Underdahl, to approve the revisions to the Rice County Personnel Policies & Procedures.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

X.

ADMINISTRATION: Sara Folsted

A. Motion by Gerry Hoisington, seconded by Jim Purfeerst, to approve the consent agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

1. Extra Time/Over Time Report 12-13-2024

2. Payment of Bills

Bills totaled: \$877,119.71- ADP Inc 9,248.88, Alternative Resolutions Inc 13,001.47, Amazon Capital Services Inc 2,147.09, American Solutions For Business 4,803.60, Anoka County Corrections 12,114.30, Arnquist Carpet Plus Color Tile 15,510.34, Association Of Minnesota Counties 3,840.00, AVI Systems Inc 29,612.40, Berwald Roofing Company Inc 7,805.36, Blahnik Prchal & Stoll

25,285.01, Bob Barker Company Inc 2,461.57, Bound Tree Medical Llc 2,492.79, Bowers/Donald E & Darlene D 2,150.00, Community Co-Op General Office 27,872.93, Computer Integration Technologies Inc 19,446.88, Dept Of Human Services SWIFT 11,382.18, Ecker/Stephen R 2,000.00, Faribault City 4,106.78, Faribault Youth Empowerment Center 2,715.00, Force America Inc 2,825.93, Glenn's Service Inc 2,017.55, Guardian Fleet Safety 52,684.51, Heartland Girls Ranch 10,122.00, Hunt/Tristan & Morgan 3,606.00, I & S Group Inc 3,461.25, Imperial Dade 2,295.04, Innovative Office Solutions 2,055.88, Jr's Advanced Recyclers Inc 10,540.00, Keith Pumper Plumbing & Heating Inc 4,739.00, Kendell Doors & Hardware Inc 20,788.76, Kielmeyer Construction Inc 18,185.48, Kilgore/Douglas 2,550.00, Liberty Tire Recycling Llc 2,131.29, Lonsdale City 4,438.87, LSQ Funding Group LC 3,596.14, Lum Md/Donald L 3,000.00, M-R Sign Company 5,568.00, MCIT 23,793.00, Midwest Collision Inc 3,516.75, Minnesota Teamsters Union #320 9,801.00, MN Public Employees Assoc 4,800.00, Motorola Solutions Inc 8,531.25, Northfield City 13,831.41, Northfield Healthy Community Initiative 7,418.04, Northwestern Minnesota Juvenile Center 7,084.00, Office of MN IT Services 3,753.23, Prairie Lakes Youth Programs 9,285.41, Rice Lake Fab Inc 3,545.98, Ronco Engineering Sales 3,034.27, Schmidt Goodman Office Products Inc 9,810.60, Summit Food Services LLC 12,285.36, Taft Stettinius & Hollister LLP 16,695.00, Thomson Reuters - West 3,151.70, Three Rivers Community Action 2,340.10, Timms Trucking Inc 16,051.17, United States Postal Service 30,000.00, Waterford Oil Co Inc 23,177.55, WEX Health Inc 2,822.80, White Cap LP 15,327.00, Widseth Smith Nolting Inc 2,439.14, Xcel Energy 18,540.32, Ziegler Inc 4,140.18, 180 Degrees, Inc 12,145.77, Access On Time Companies Inc 11,171.00, Alternative Resolutions Inc 24,595.86, Blahnik Law Office PLLC 9,772.51, Blue Earth County Human Services 4,868.55, Community Living Options 3,276.90, Dept Of Human Services SWIFT 7,413.42, Fernbrook Family Center Inc 5,100.00, Forensic Nursing Home 3,084.00, Horizon Homes Inc 44,338.70, Moose Lake RTC 7,191.30, MSOP-MN SEX OFFENDER PROGRAM 14,610.00, Nicollet County Social Services 2,117.04, Northfield Community Action Center 10,709.47, Redwood Toxicology Laboratory Inc 2,481.04, Scott County Treasurer 18,598.00, St Peter Rtc 6,924.00

3. Personnel Appointments 12-31-2024

Ericka Wood Supported Decision Maker, Social Worker Adult Protection, Social Services at \$36.37/hr., eff. 1/6/2025

Meghan Malchow FT, Records Services Specialist, Records Office at \$24.98/hr., eff. 1/6/2025

Caitlyn Hanson FT, Office Support Specialist, Sheriff's Office at \$20.82/hr., eff. 12/30/2024

Jessica Hegard FT, Office Support Specialist HR, Human Resources at \$24.98/hr., eff. 1/6/2025

B. Motion by Galen Malecha, seconded by Gerry Hoisington, to approve and adopt Resolution #24-056 setting the 2025 salary for the Rice County Sheriff.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

C. Motion by Galen Malecha, seconded by Gerry Hoisington, to approve and adopt Resolution #24-057 setting the 2025 salary for the Rice County Attorney.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

D. Motion by Galen Malecha, seconded by Gerry Hoisington, to approve and adopt Resolution #24-058 Setting the 2025 Salary and Per Diem for Rice County Commissioners.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington,

NAYS: None

XI. ADJOURNMENT

Motion by Jim Purfeerst, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, NAYS:

None

Approved by the Rice County Board of Commissioners this 7th day of January 2025.

RICE COUNTY BOARD OF COMMISSIONERS

Gerry Hoisington, Chairperson

ATTEST:

Sara Folsted, County Administrator

DRAFT