

**OFFICIAL PROCEEDINGS OF THE
RICE COUNTY BOARD OF COMMISSIONERS
Commissioner's Room / Government Services Building
Tuesday, April 22, 2025 at 8:30 AM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The meeting was called to order by Commissioner Gerry Hoisington, Chairperson. Members present were: Purfeerst, Malecha, Underdahl and Peters.
- B. **Motion by Galen Malecha, seconded by Charlie Peters, to approve the agenda as presented.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None
- C. **Motion by Jim Purfeerst, seconded by Steve Underdahl, requesting approval to approve the minutes from the Regular Board Meeting April 8, 2025.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

II. OUTSIDE AGENCY:

- A. Gerd Clabaugh from MCIT presented an overview of the programs they provide. They provide Minnesota Counties and associated members with cost-effective coverage with comprehensive and quality risk management services.

III. PROPERTY TAX & ELECTIONS: Denise Anderson

- A. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the Premise Gambling Permit for the Elks Lodge 1166 at Winjum's Shady Acres Resort at 17759 177th St W. Wells Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

IV. ENVIRONMENTAL SERVICES: Julie Runkel

- A. The public Hearing opened at 9:02 a.m.

Nobody was present for the Public Hearing.

The Public Hearing was closed at 9:04 a.m.

- B. **Motion by Galen Malecha, seconded by Jim Purfeerst, to adopt Resolution #25-013 - amending Ordinance #910 Cannabis and Hemp Retail Business Registration.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None
- C. The Public Hearing opened at 9:04 a.m.

Nobody was presented at the Public Hearing.

The Public Hearing closed at 9:06 a.m.

- D. **Motion by Galen Malecha, seconded by Jim Purfeerst, to adopt Resolution #25-014 - Ordinance #920 - Temporary Cannabis Event Permitting.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, NAYS: Charlie Peters
- E. **Motion by Galen Malecha, seconded by Charlie Peters, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Corey Kielmeyer, on behalf of Kielmeyer Construction Inc. The property is located in Section 34 of Webster Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None
- F. **Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Corey Kielmeyer, on behalf of Kielmeyer Construction Inc. The property is located in Section 10 of Wheeling Township.**
RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None
- G. **Motion by Jim Purfeerst, seconded by Charlie Peters, to approve the Interim Use Permit with the**

conditions and findings recommended by the Planning Commission for Corey Kielmeyer, on behalf of Paul Donkers. The property is located in Section 12 of Walcott Township.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- H. **Motion by Galen Malecha, seconded by Charlie Peters, to approve the Interim Use Permit with the conditions and findings recommended by the Planning Commission for Austin Miller. The property is located in Section 4 of Forest Township.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- I. **Motion by Charlie Peters, seconded by Steve Underdahl, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for David Sorgatz. The property is located in Section 13 of Morristown Township.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- J. **Motion by Galen Malecha, seconded by Charlie Peters, to approve the Waiver of Plat with the conditions and findings recommended by the Planning Commission for Benjamin Voegele. The property is located in Section 23 of Shieldsville Township.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

V. **FACILITIES DEPARTMENT: Chris Kluge**

- A. **Galen Malecha and Charlie Peters withdrew their motion to allow for the bids to be corrected and then brought back at a later date.**

RESULT: Tabled, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- B. This item has been tabled to go over the bid issue and will be brought back at a later Board Meeting.

VI. **INFORMATION TECHNOLOGY: Allan Klug**

- A. **Motion by Galen Malecha, seconded by Steve Underdahl, Approve payment of Zix Essentials annual subscription for \$25,000 as invoiced.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- B. **Motion by Jim Purfeerst, seconded by Steve Underdahl, Approve payment of annual fees for Civic Plus web services.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

VII. **ASSESSOR'S OFFICE: Joshua Schoen**

- A. **Motion by Jim Purfeerst, seconded by Charlie Peters, to approve the funding request for entering into contract with Bruce Harris & Associates, Inc.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

VIII. **SOCIAL SERVICES: Rick Gieseke, Megan Thomas or Chris Sammon**

- A. **Motion by Galen Malecha, seconded by Charlie Peters, to accept the proclamation and support May being Mental Health Awareness Month.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

IX. **COMMUNITY CORRECTIONS: Angela Brewer**

- A. **Motion by Galen Malecha, seconded by Jim Purfeerst, to appoint new members to the Community Corrections Advisory Board and add Gerry Hoisington to Resolution 25-016 as an alternate.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- B. **Motion by Charlie Peters, seconded by Steve Underdahl, to approve the Proclamation of Treatment Court for the Month of May.**

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

- C. **Motion by Charlie Peters, seconded by Galen Malecha, to adopt and approve the revised Bylaws**

for Community Corrections Advisory Board.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

X. SHERIFF'S OFFICE: Jesse Thomas

A. Motion by Steve Underdahl, seconded by Jim Purfeerst, to approve and sign the Proclamation of National Correctional Officers Week.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

B. Motion by Charlie Peters, seconded by Galen Malecha, to approve and sign the Proclamation of National Police Week.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

XI. PARKS: Dennis Luebbe

A. Motion by Jim Purfeerst, seconded by Steve Underdahl, to approve of the recommended branding logo for the Parks Department.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

XII. HIGHWAY: Dennis Luebbe

A. Motion by Galen Malecha, seconded by Charlie Peters, Approval and adoption of Resolution # 25-012 and MnDOT Agreement # 1057678.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

B. Motion by Galen Malecha, seconded by Steve Underdahl, to award contract # 2575 to ICON LLC, the low responsible bidder for project SAP 066-678-002.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

C. Motion by Steve Underdahl, seconded by Charlie Peters, to award contract # 2574 to Crane Creek Asphalt the low responsible bidder for project SAP 066-648-006.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

D. Motion by Charlie Peters, seconded by Galen Malecha, to approve of the low quote from K.A. Witt Construction for the Lonsdale shop upgrades in the amount of \$57,250.00.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

E. Motion by Galen Malecha, seconded by Steve Underdahl, approval and adoption of Resolution # 25-015 and MnDOT Agreement # 1059188.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

F. Motion by Galen Malecha, seconded by Jim Purfeerst, approval and adoption of Resolution #25-017 and MnDOT Grant Agreement # 1059523.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

XIII. ADMINISTRATION: Sara Folsted

A. Motion by Steve Underdahl, seconded by Galen Malecha, to approve the consent agenda as presented.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

1. Extra Time/ Over Time Report 4-08-2025.

2. Payment of Bills

Bills totaled: \$1,094,909.08- Amazon Capital Services, Inc 3,288.54, Amherst H Wilder Foundation 9,125.00, APG Media of So Minnesota LLC 11,773.94, Archambault Bros Disposal Inc 2,898.52, B&B Pumping & Portables Inc 2,260.00, Barr Engineering Co 6,575.50, Beyond Brink 4,800.00, BHE Community Solar LLC 18,818.51, Bolton & Menk Inc 10,523.00, Chappell Central Inc 106,398.46, Community Action Center of Northfield 5,724.00, Contegrity Group Inc 2,791.75, Dakota County Financial Services 6,405.45, Defense Technology LLC 3,260.00, Dem-Con Trucking 20,398.47, Dept

Of Human Services SWIFT 6,755.07, Dick's Sanitation 20,804.14, Dynamic Electric LLC 4,117.00, Election Systems & Software Inc 11,204.22, Emerge Enterprises 3,475.00, -----2,087.20, Foth Infrastructure & Environment LLC 25,684.23, Guardian Fleet Safety 20,746.26, HealthFinders Collaborative Inc. 7,335.50, Houston County Sheriff 6,300.00, I & S Group Inc 4,990.00, Jr's Advanced Recyclers Inc 4,313.75, Kilgore/Douglas 4,300.00, Lenway Law Office 2,865.00, Loffler Companies Inc 3,167.50, Met-Con Construction Co Inc 7,208.00, Mid America Business Systems 6,450.97, Minnesota Counties Computer Coop 12,040.00, Minnesota Department of Transportation 12,036.00, Minnesota Monitoring Inc 3,965.50, Minnesota Secretary Of State 20,804.14, Minnesota Teamsters Union #320 10,559.00, Mitchell1 3,060.00, MN Public Employees Assoc 4,656.00, Mvlt Laboratories Inc 7,665.80, New Line Mechanical 12,500.00, Northern Safety Technology 11,063.74, Northfield Healthy Community Initiative 6,627.00, Northwestern Minnesota Juvenile Center 13,017.80, Paape Companies Inc 18,356.00, Precision Lining & Sewer LLC 7,400.00, Quadient Finance USA Inc 4,000.00, RDO Equipment Co 40,373.23, Schmidt Goodman Office Products Inc 11,071.27, SHI International Corp 2,605.18, Staples Oil Company Inc 20,898.64, Sunrise Specialty Contracting Inc 9,590.00, Thomson Reuters - West 2,898.12, Volunteers Of America 10,195.08, Waterford Oil Co Inc 4,408.69, West Central Sanitation 5,592.66, Xcel Energy 18,511.22, 180 Degrees, Inc 66,248.91, Access On Time Companies Inc 10,555.00, Bilotta/Merric 2,414.28, Blue Earth County Human Services 9,911.49, Cedar Valley Services Inc 16,764.50, CENNEIDIGH, INC. 2,164.50, Community Living Options 4,092.39, Counseling Services Of Southern Mn Inc 4,090.00, CUMMINGS MOBILITY CONVERSIONS 2,577.00, Forensic Nursing Home 3,186.80, Horizon Homes Inc 79,146.36, Kindercare 4,475.00, Messick Law PLLC 4,035.00, Moose Lake RTC 2,780.70, MSOP-MN SEX OFFENDER PROGRAM 16,606.70, Nexus Gerard Family Healing LLC 20,022.29, Northwest Passage Ltd 7,610.00, Roepke/Katie & Jake 2,850.09, Scott County Treasurer 59,115.00, St Peter Rtc 7,154.80, Village Ranch Inc 3,809.20, Volunteers Of America 17,935.93, Workforce Development Inc 12,026.00

3. Personnel Appointments

Thomas Schouviller PT, Transport Officer, Sheriff's Office at \$24.98/hr., eff. 4/13/2025
Randy Hanson PT, Transport Officer, Sheriff's Office at \$28.38/hr., eff. 4/13/2025
Chris Van Raam PT, Transport Officer, Sheriff's Office at \$24.98/hr., eff. 4/13/2025
Cassie Feidt FT, Custodial Worker, Facilities at \$23.80/hr., eff. 4/28/2025
Ayan Aden FT, Housing Occupancy Assistant, Housing at \$29.16/hr., eff. 4/14/2025
Ely Jimenez FT, Community Health Worker, Public Health at \$31.79/hr., eff. 4/14/2025
Chris Sammon, FT Reclassification, Community Services at \$67.36/hr., eff. 4/22/2025
Megan Thomas, FT Reclassification, Community Services at \$56.86/hr., eff. 4/22/2025
Natalie Boatman FT, Registered Nurse, Public Health at \$37.95/hr., eff. 5/5/2025
Jonathan King On call PT, Transport Officer, Sheriff's Office at \$30.65/hr., eff. 3/30/2025

XIV. ADJOURNMENT

Motion by Galen Malecha, seconded by Steve Underdahl, to adjourn the meeting.

RESULT: Approved, AYES: Steve Underdahl, Galen Malecha, Jim Purfeerst, Gerry Hoisington, Charlie Peters, NAYS: None

Approved by the Rice County Board of Commissioners this 13th day of May, 2025.

RICE COUNTY BOARD OF COMMISSIONERS

Gerry Hoisington, Chairperson

ATTEST:

Sara Folsted, County Administrator